

**MINUTES**

Regular Meeting of the

**BOARD OF DIRECTORS**

Corvallis School District 509J  
 1555 SW 35<sup>th</sup> Street  
 Corvallis, OR 97333

**I. CALL TO ORDER AND ROLL CALL**

Chair O'Malley called the meeting to order at 7:00 p.m. in the Central Office Board Room, 1555 SW 35<sup>th</sup> Street, Corvallis. The secretary recorded those present as listed below.

<p><u>BOARD MEMBERS PRESENT</u>            Nell O'Malley, Chair            Kari Rieck, Vice Chair            Helen Higgins            Sara Gelser            Blake Rodman            Matt Donohue            Donna Keim</p> <p><u>STUDENT REPRESENTATIVES PRESENT</u>            Lynn Hector, Corvallis High School</p>	<p><u>EXECUTIVE STAFF PRESENT</u>            Dawn Tarzian, Superintendent            Jim Hogeboom, Assistant Superintendent            Kathy Rodeman, Business Services Director            Mary McKay, Student Services Director            Jeanne Holmes, Human Resources Director</p> <p><u>PRINCIPALS PRESENT</u>            Jay Conroy, Corvallis High School</p>
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A quorum was present and due notice had been published.

Chair O'Malley exercised her prerogative to alter the agenda, moving the Program and Resources Review Committee Report to follow the Student Achievement Data in the Special Reports section of the meeting, with a break to follow.

**II. PLEDGE OF ALLEGIANCE**

Chair O'Malley led the group in the pledge of allegiance.

**III. COMMITTEE/BOARD MEMBER ITEMS****A. GENERAL ITEMS**

Chair O'Malley expressed her appreciation to everyone, especially Vice Chair Rieck, for covering for her during her recent absence.

Chair O'Malley reminded everyone that, Milt Chen, Executive Director of the George Lucas Educational Foundation, would be visiting the District this week. Edutopia.org is their

foundation's website where more information can be found.

Director Keim, who has been a representative to the OSAA (Oregon State Athletic Association), related that the decision as to how the high school competitive divisions will be restructured for the following year will be made on October 24. Once that has been determined, they will turn their attention to the structure of championship playoffs.

Chair O'Malley announced she had attended a wellness workshop at Oregon State University. She reported that every district must implement a wellness policy this year so a committee will be formed that will include people who attended the workshop from throughout the community.

#### B. BUDGET ADVISORY COMMITTEE STATUS REPORT

Vice Chair Rieck, who serves as the Chair of the Budget Advisory Committee, announced that the group has been meeting on Wednesday evenings. She related that some members are also members of the Program and Resource Review Committee which is a very challenging time commitment. She proposed that the Budget Advisory Committee's charge be extended with a view to implementing new practices in stages. She related that the process piece and revised budget document could be put in use for this coming year. She offered to present a timeline at the November board meeting that could be included in a formal motion to alter the Committee's charge.

#### IV. STUDENT REPRESENTATIVES

Corvallis High School (CHS) Student Representative Lynn Hector related that due to the parking lot not yet being done at the newly constructed school there are a lot of concerns from neighbors. She brought to the Board's attention two documents that provide guidance to citizens seeking solutions to their concerns. One was a letter from "Commissioners of Community Relations," a student government body organized to respond to just this issue. The letter provided neighbors:

- A listing of high school event dates so they would be aware, with free admission
- An e-mail address to which they could direct their concerns
- The phone number of the student group's advisor
- An invitation to a construction update night where they could voice their concerns
- An invitation to the school's community open house
- A commitment from the students to alleviate concerns as best they can

The other document described the relationship of the student government with the students and administration, delineating a flow chart for issues to be handled and communicated. Ms. Hector provided a presentation with this information to the Freshman Achievement Class.

Ms. Hector continued that she felt that it had been really wise to move into the school just prior to the beginning of the year rather than at winter break when it would have been more difficult. Though construction is still not complete, she reported that it is going smoothly. Students are hoping to hold their homecoming game on their new field next Friday and there is talk of holding graduation there instead of at Oregon State University's Gill Coliseum, which has been the custom.

Vice Chair Rieck commented that a concerned community member related their appreciation of

the students' efforts in addressing their concerns. Director Gelser echoed that comment and added her admiration on the proactive letter including an invitation to attend the open house.

## **V. SUPERINTENDENT'S REPORT**

Superintendent Tarzian briefly reported on many topics:

- State report cards measuring the district as a whole and its schools will be coming out during the week, Assistant Superintendent Hogeboom will cover the topic in his report later in the meeting
- Retired principal Lois Rawers is now serving at Lincoln Elementary long-term as needed, including through this year
- CHS classes, beyond the Leadership Class that Miss Hector referred to, are preparing for the school's community open house. The original November date has been postponed.
- The district office will be having a training October 28. It will involve about 60 employees, some of whose workday is often outside of the office. They will get to meet each other and realize how everyone's work affects student learning.
- She has joined the Mid-Willamette Superintendent's Association (MWSA). Former Superintendent Jim Ford worked with the group to obtain flexibility of use of ESD (educational service district) dollars.
- House Bill 3184 was passed in the last legislative session. It was specifically designed to allow flexibility in ESD spending. She has serious concerns about losing the flexibility the District currently has. She has directed her executive staff to work with the District's ESD to see how it will be affected.
- Staff development day is October 14. This is the second of four training days scheduled for this year.
- TAG (talented and gifted) parent advisory committee of parents, teachers, and administrators will be offering free for district employees and parents a writing workshop with a guest speaker on October 18.
- The new teacher support program's first seminar was attended by 32 new teachers with their 29 mentors. Their most recent topic was curriculum support and parent-teacher conferences. Three more seminars will be held this year. The mentors also meet with the new teachers once a month for two hours.
- Lincoln Elementary teacher Patti Ball received a national award, being named the Oregon American Star of Teaching. She received the award due to her ability to improve student achievement using innovative strategies and her ability to make a difference in the life of a student. The United States Department of Education came to her school to present the award, a surprise to Ms. Ball.

## **VI. CITIZEN PARTICIPATION**

No one wished to come forward.

## VII. STAFF PARTICIPATION

Student Services Director Mary McKay stated there was a correction to an agreement up for adoption. The “Agreement with Benton County for School Health Services/DHS Service Integration Project,” Item #2 on the first two pages should state 60 hours, not 565 hours.

## VIII. SPECIAL REPORTS

### A. STUDENT ACHIEVEMENT DATA

Assistant Superintendent Jim Hogeboom provided the Board statistics on 2004-05 student achievement based on data gathered from several sources:

- District Report Card provided by the State
- OSAT (Oregon Statewide Assessment Test)
- AYP (Adequate Yearly Progress) federally required information
- SAT/ACT (Student Achievement Test/American College Testing) results

(The above items are filed as Supplemental Item #VII-4 in the Official 2005-06 Board Minutes.)

While some reports show that the District has about the same number of schools meeting or exceeding expectations and the District is above the state average in areas, there are concerns. Writing scores at the middle school and high school drop in relationship to elementary scores, Hispanic students in the District are not doing as well as the rest of the State, and Garfield Elementary’s scores are considerably lower than most of the District’s other elementaries.

Assistant Superintendent Hogeboom stated the District has picked literacy (reading and writing) as a focus. It is a skill needed in math as well.

In response to a question regarding tracking the progress of classes of students as from 3<sup>rd</sup> grade to 5<sup>th</sup>, Superintendent Tarzian explained that the District now has a Student Information System which enables teachers to know at the beginning of the year where their students’ needs are as indicated by prior years’ testing. Several Board members were interested in seeing histories of a particular year’s class along with current data when that is available.

Director Gelser offered that English language learners may score lower on computer administered tests because they are unable to use some of the strategies that they have learned such as reading all the questions first. Superintendent Tarzian stated that the state did allow paper and pencil and computer testing at the same time for two years. Students can take the computer test three times which helps counter that concern. She noted that on other hand, schools have had a 3<sup>rd</sup> grader ask what a (computer) “mouse” is.

It was noted that if only one or a few students make up a particular demographic at a school, changes in that demographic by one or two students could shift scores significantly. Because of that fact, it was questioned whether the numbers of students represented by a score could be quantified. Assistant Superintendent Hogeboom acknowledged that it was possible. Superintendent Tarzian added that the state and federal government use the terms “met” and “not met” differently. She added that there has been a lot of work addressing the issues of concern in the District; she had thought to see evidence of more improvement.

Assistant Superintendent Hogeboom stated that this is the first year the federal bar had been raised 10% to be able to meet Adequate Yearly Progress for the percentage of students passing the criteria. He noted that the participation target stays at 95%; English/Language Arts and Math change 10 percentage points every two years until about 2012 when they reach 100%.

Superintendent Tarzian stated one could talk for hours on the details of the testing and how the District can exceed on the state criteria and yet not meet the federal. The District is trying to make teachers and administrators more assessment literate.

Chair O'Malley asked that the financial ties to meeting or not meeting the NCLB targets be shared in the future. She added that a reason some states are opting out of the federal No Child Left Behind mandates is that there is no funding to support groups that need help.

Superintendent Tarzian noted that an error on the District's report card showed that there was one school that was identified for improvement. It referred to Linus Pauling Middle School but because the District redistributed the Title 1 funds from that school to other schools at that level to better help students at all schools Linus Pauling was no longer held to the same standards. She said the State acknowledged the error and that it had been made in the preliminary AYP (adequate yearly progress) report as well. However, she added, it is foreboding. The District is in "not met" status for the federal AYP rating. Once the District has a school at every level (elementary, middle, and high) with a group of students not meeting in the same subject area two years in a row, then the District is in "identified for improvement" status and that is when the financial impact comes the fastest. At the school level, when in improvement status, the District is dictated how they must spend that money. If Garfield remains in "not met" then the District will be required to start shifting resources that go to other schools to support Garfield's improvement. At the building level the resources will come.

Adding on to Director Gelsler's quote of the District's guest speaker, Dr. Robert Barr, who said that if a student is not reading at proficiency in 3<sup>rd</sup> grade, there is a one in three chance that student will not be successful, Director Rieck noted that even without federal and state requirements it is important to the District that every student succeeds and reads in 3<sup>rd</sup> grade.

Chair O'Malley thanked Assistant Superintendent Hogeboom for his large amount of work, especially in light of being with the District a short time (since July).

## B. PROGRAM AND RESOURCES REVIEW (PR2) COMMITTEE REPORT

Business Services Director Kathy Rodeman provided a Power Point presentation to the Board on behalf of the Program and Resources Review Committee, of which she is a member. (See Supplemental Item #VII-5 in the Official 2005-06 Minutes.) The focus of the presentation was attendance boundaries within the district – whether they are the sole issue affecting the District's capacity or whether they have contributed to over or under utilization at particular schools.

Overall, District enrollment is at 77% of capacity. Regardless of where the boundary lines are drawn, excess capacity will not be reduced.

As to whether boundaries have contributed to over or under utilization of schools, the presentation illustrated that of the four schools deemed to be over the capacity threshold of 90%, only one is possibly due to the location of its boundaries, the others are due to incoming transfers. (The District allows students to attend their choice of schools with few restrictions.)

Of the five schools deemed to be under the capacity threshold of 80%, only one of those is possibly due to the location of its boundaries; the rest are due to transfers out, K-8 schools and a total smaller population of students at that level (high school).

The question was raised whether there had been any discussion regarding limiting transfers. Ms. Rodeman stated that since the PR2 committee had determined building capacities that conversation could now happen.

It was noted that the figures shown did not include transfers from outside the district as the discussion was around the boundaries within the district. The number of out-of-district transfers can be added for clarity.

Director Gelser stated she was satisfied that the commitment had been honored to review attendance boundaries. She had been a strong advocate of the District reviewing its boundaries due to their possible implications in a school's enrollment and balance with regard to others in the area of budget and quality.

Director Rieck acknowledged the enormous work of Ms. Rodeman and her staff and noted that the PR2 Committee is about more than boundaries.

Chair O'Malley called a break at 8:49 p.m.

The meeting reconvened at 8:54 p.m.

## **IX. CONSOLIDATED ACTION**

Chair O'Malley announced that Item A.5. Agreement with LBL ESD for Third Party Medicaid Billing would be tabled for adoption at a future meeting as it requires additional work.

Director Higgins asked that the following items be held for discussion:

- A.3. Agreement With Benton County For School Health Services/DHS Service Integration Project
- A.7. Agreement Between Boys & Girls Club and 509J 21<sup>st</sup> Century (CAEC) Grant
- A.8. Agreement Between Majestic Theatre and 509J 21<sup>st</sup> Century (CAEC) Grant
- A.9. Agreement Between Avery House Nature Center and 509J 21<sup>st</sup> Century (CAEC) Grant
- A.10. Interdistrict Student Transfer Request – Lebanon School District
- A.11. Interdistrict Student Transfer Request – Albany School District – Request Number One of Three
- A.12. Interdistrict Student Transfer Request – Albany School District – Request Number Two of Three
- A.13. Interdistrict Student Transfer Request – Albany School District – Request Number Three of Three

**MOTION #17:** Director Rieck moved, Director Keim seconded, to adopt the following Consolidated Action Items:

- A.1 Licensed Personnel Recommendations
- A.2. Resolution 05-1001 Supplemental Budget for PERS Bond Debt Service Fund
- A.4. Agreement With the City of Corvallis for AmeriCorps
- A.6. Agreement With LBL ESD Cascade Regional Services For Equipment Loan

The motion passed unanimously.

A. SUPPORT SERVICES ITEMS

1. LICENSED PERSONNEL RECOMMENDATIONS

The Board approved the recommendations. (Filed as Supplemental Item #IV-12 in the Official 2005-06 Board Minutes.)

2. RESOLUTION 05-1001 SUPPLEMENTAL BUDGET FOR PERS BOND DEBT SERVICE FUND  
(LESS THAN 10%, NO HEARING REQUIRED)

The Board approved this resolution. (Filed as Supplemental Item #III-4 in the Official 2005-06 Board Minutes.)

Oregon statutes provide supplemental budgets as a mechanism to increase budget appropriations for unexpected changes that happen after the adoption of the initial District budget. When the budget was created in the spring of 2005, a debt service amount was estimated for new PERS Unfunded Liability bonds that were issued on June 21, 2005. The final debt service schedule has been received, and the amount required to service the 2005 Pension Bonds is higher by \$144,160. In order to have authority to pay the increased debt service, a supplemental budget is required. The District charges a rate on PERS-eligible salary to fund the debt service, and PERS has reduced its employer contribution rate to recognize the lump-sum payment of the bonds.

This resolution increases revenue and expenditure appropriations in the PERS Bond Debt Service Fund in the amount of \$700,000 for Debt Service Principal (Issue 6/21/05), decrease of Debt Service Interest (Issue 6/21/05) by \$555,840, and increase of Miscellaneous Revenue by \$144,160.

3. AGREEMENT WITH BENTON COUNTY FOR SCHOOL HEALTH SERVICES/DHS SERVICE  
INTEGRATION PROJECT

**Held for Discussion:** Director Higgins explained that she had asked that the item be held so it could be ascertained where the funding was originating. Student Services Director Mary McKay responded that the total outlay of \$84,000 in funding came from the Department of Human Services and Title IV for safe and drug free schools. It was noted that with the increased hours of the Tobacco Prevention Specialist services were obtained at a much better rate than in the past.

**MOTION #18:** Director Higgins moved, Director Rieck seconded, to approve the Agreement with Benton County for School Health Services/DHS Service Integration Project. (Filed as

Supplemental Item #I-11 in the Official 2005-06 Board Minutes.)

The motion passed unanimously.

4. AGREEMENT WITH THE CITY OF CORVALLIS FOR AMERICORPS

The Board approved this agreement for contracting two AmeriCorp positions which will work to expand the District's Service Learning program at the middle and high school levels. Funding is provided by innovative teaching and learning grant funds. (See Supplemental Item #I-12 in the Official 2005-06 Board Minutes.)

5. AGREEMENT WITH LBL ESD FOR THIRD PARTY MEDICAID BILLING

**Tabled:** This item was tabled for a future meeting to allow for revisions.

6. AGREEMENT WITH LBL ESD CASCADE REGIONAL SERVICES FOR EQUIPMENT LOAN

The Board approved this annual agreement which provides specialized equipment for students with special needs. There is no fee for this service except equipment repairs or replacements. (See Supplemental Item #I-13 in the Official 2005-06 Board Minutes.)

7. AGREEMENT BETWEEN BOYS & GIRLS CLUB AND 509J 21ST CENTURY (CAEC) GRANT

**Held for Discussion:** Director Higgins questioned why the District would support a partnership in which grant funds decline with time. She also questioned who owns the grant.

Superintendent Tarzian explained that the five-year grant belongs to the District. The grant fully funds approved uses for the first three years. Beginning with the fourth year, 25% less is funded and in the 5<sup>th</sup> year, 50% less. The decreased funding is to be replaced by community funds. The partnership with the Boys and Girls Club is not only to hire staff but also as an avenue for fundraising to continue the work. Business Services Director Rodeman added that it is in the District's interest to support enrichment for children as it has been shown to enhance their performance in school. Superintendent Tarzian related that some of the funds support a reading coach in a classroom for a half day. She did note that staff supplemental hours to administer the grant are not fully covered by the grant. The District is the monitoring agent for the \$102,000 in funds mentioned in the Agreement. The Board is being asked to approve the District's purchasing of the services.

**MOTION #19:** Director Higgins moved, Director Rodman seconded, to approve the Agreement between Boys & Girls Club and 509J 21<sup>st</sup> Century (CAEC) Grant. (See Supplemental Item #I-14 in the Official 2005-06 Board Minutes.)

The motion was unanimously approved.

8. AGREEMENT BETWEEN MAJESTIC THEATRE AND 509J 21ST CENTURY (CAEC) GRANT

**Held for Discussion:** (See discussion of A.7. Agreement between Boys & Girls Club and 509J 21<sup>st</sup> Century (CAEC) Grant above, as this agreement was held for the same reason.)

**MOTION #20:** Director Higgins moved, Director Rieck seconded, to approve the Agreement between Majestic Theatre and 509J 21<sup>st</sup> Century (CAEC) Grant. (See Supplemental Item #I-15 in the Official 2005-06 Board Minutes.)

The motion was unanimously approved.

9. AGREEMENT BETWEEN AVERY HOUSE NATURE CENTER AND 509J 21<sup>ST</sup> CENTURY (CAEC) GRANT

**Held for Discussion:** (See discussion of A.7. Agreement between Boys & Girls Club and 509J 21<sup>st</sup> Century (CAEC) Grant above, as this agreement was held for the same reason.)

**MOTION #21:** Director Higgins moved, Director Rieck seconded, to approve the Agreement between Avery House Nature Center and 509J 21<sup>st</sup> Century (CAEC) Grant. (See Supplemental Item #I-16 in the Official 2005-06 Board Minutes.)

The motion was unanimously approved.

10. INTERDISTRICT STUDENT TRANSFER REQUEST – LEBANON SCHOOL DISTRICT

**Held for Discussion:** Director Higgins questioned why these students are transferring to the Corvallis School District and how the transfers impact space. Student Services Director McKay replied that the District has many students from other districts. Most special education ones that she sees are due to either families working here, childcare being located here, or they are attracted to the District's great programs. She added that the reason special education students come to the District is that their District does not have the ability to support the student's needs in a similar fashion. As the Corvallis School District is not at capacity, she supports interdistrict transfers. The resident district retains "second weight" funding as they are ultimately responsible, though the Corvallis School District is paid by the resident district for services rendered. Superintendent Tarzian stated the Board would be seeing more of these since the statute has changed regarding interdistrict transfers.

**MOTION #22:** Director Higgins moved, Director Rieck seconded, to approve the Interdistrict Student Transfer Request – Lebanon School District. (See Supplemental Item #I-17 in the Official 2005-06 Board Minutes.)

The motion was unanimously approved.

11. INTERDISTRICT STUDENT TRANSFER REQUEST – ALBANY SCHOOL DISTRICT – REQUEST NUMBER ONE OF THREE

**Held for Discussion:** (See discussion of A.10. Interdistrict Student Transfer Request – Lebanon School District above, as this agreement was held for the same reason.)

**MOTION #23:** Director Higgins moved, Director Rieck seconded, to approve the Interdistrict Student Transfer Requests – Albany School District – Request Numbers One and Two of Three. (See Supplemental Items #I-18 and I-19 in the Official 2005-06 Board Minutes.)

The motion was unanimously approved.

12. INTERDISTRICT STUDENT TRANSFER REQUEST – ALBANY SCHOOL DISTRICT – REQUEST NUMBER TWO OF THREE

**Held for Discussion:** (See discussion of A.10. Interdistrict Student Transfer Request – Lebanon School District above, as this agreement was held for the same reason.)

The Board approved this request. See Motion #23 above. (See Supplemental Items #I-18 and I-19 in the Official 2005-06 Board Minutes.)

Though the student's name was not mentioned in the public documents, Director Gelser questioned if confidentiality was not a concern considering that a developmentally disabled student from another area might be identifiable. Ms. McKay stated that due to the size of the Districts the students were coming from she was not concerned though she would have rather not had to bring it before a public meeting. It was suggested that since this is the result of a new law that perhaps the policy could be reviewed with legal counsel with this concern in mind.

13. INTERDISTRICT STUDENT TRANSFER REQUEST – ALBANY SCHOOL DISTRICT – REQUEST NUMBER THREE OF THREE

**Held for Discussion:** (See discussion of A.10. Interdistrict Student Transfer Request – Lebanon School District above, as this agreement was held for the same reason.)

**MOTION #24:** Director Higgins moved, Director Rieck seconded, to approve the Interdistrict Student Transfer Request – Albany School District – Request Number Three of Three. (See Supplemental Item #I-20 in the Official 2005-06 Board Minutes.)

The motion was unanimously approved.

## **X. CONSOLIDATED INFORMATION**

### **A. CORRESPONDENCE**

Filed in Section V of the Official 2005-06 Board Minutes.

### **B. INSTRUCTIONAL SERVICES ITEMS**

#### **1. INTERDISTRICT TRANSFER INFORMATION**

The Board received information on 13 interdistrict transfers.

#### **2. EXTENDED FIELD TRIP INFORMATION**

The Board received information on six extended field trips. (Filed as Supplemental Item #IV-13 in the Official 2005-06 Board Minutes.)

Director Rieck requested that to ensure the District is following policy on out of state trips, approvals would need to be requested prior to the trip. Assistant Superintendent Hogeboom

responded that principals had been notified.

3. CHANGE TO GENERAL FUND, ADD-BACK ITEM #2 (ELL- ENGLISH LANGUAGE LEARNERS)

The Board was provided information that funds had become available that allow the District to support ELL needs not originally planned for as well as clerical support for the District's Extended Learning Coordinator. (See Supplemental Item #VI-1 in the Official 2005-06 Board Minutes.)

C. SUPPORT SERVICES ITEMS

1. NON-LICENSED PERSONNEL INFORMATION

(Filed as Supplemental Item #IV-14 in the Official 2005-06 Board Minutes.)

2. UNAUDITED FINANCIAL STATEMENTS

The Board received the unaudited statements of revenues, expenditures, and fund balances for the various funds of the District for the period ending July 31, 2005 and August 31, 2005. (Filed as Supplemental Item #X-10 in the Official 2005-06 Board Minutes.)

3. CHECK REGISTER

The detailed check distribution ledger is on file in the Business Services Office and is available for information during business hours. (Filed as Supplemental Item #X-11 in the Official 2005-06 Board Minutes.)

4. BOARD POLICIES AND ADMINISTRATIVE REGULATIONS RELATING TO CHILD ABUSE

The proposed policy revisions under this item number reflect State legislative changes related to child abuse and charter school governance.

a. Board Policy **GBL**—Personnel Records—Revised—First Reading

The Board received the proposed changes to this policy which were in its legal references and a definition.

b. Board Policy **GBLA**—Disclosure Information—New—First Reading

This proposed new policy outlines the District parameters with regard to releasing personnel records.

Director Donohue felt the language of the policy could be improved. Director Rieck offered her method of contacting the District office for policy questions or suggestions prior to the Board meeting. In that way, staff has time to respond and a more complete understanding is achieved prior to the meeting. The policy will be brought to the District's policy manager for review.

c. Board Policy **JHFE**—Reporting of Suspected Child Abuse—Revised—First Reading

The proposed revisions to this policy more clearly delineate employee responsibility with regard

to reporting child abuse.

- d. Administrative Regulation **JHFE-AR**—Reporting of Suspected Child Abuse—Revised—First Reading

The Board received the changes to this administrative regulation which more clearly identifies that it is the assistant superintendent who is to receive reports of child abuse by an employee and outlines the process for the initial consequences of a report of child abuse by an employee.

Director Donohue suggested that in the “Failure to Comply” paragraph, last sentence, that if disciplinary action includes dismissal it should be stated. The sentence currently reads: In addition, failure to comply shall constitute just cause for school district disciplinary action against the district employee who fails to report suspected child abuse or maintain confidentiality of records as required by this policy.

Director Rieck felt that the procedures referred to in the fourth paragraph of the regulation, “The district will designate the assistant superintendent to receive reports of child abuse by district employees and specify the procedures to be followed upon receipt of a child abuse report,” should be stated within the regulation.

- e. Board Policy **LBE**—Public Charter Schools—Revised—First Reading

The Board received the proposed changes to this policy which were in its legal references.

- f. Administrative Regulation **LBE-AR**—Public Charter Schools—Revised—First Reading

The Board received the changes to this Administrative Regulation which address changes in child abuse reporting and charter school requirements.

Responding to questions, Superintendent Tarzian replied that:

- The changes were due to State statute changes, not district changes
- The District does have a charter school advisory committee, though they have not met for a few years

Director Rieck announced that she had some questions regarding the policy and would submit them to staff member Kerry Richey via e-mail.

- g. Board Policy **KN**—Relations with Law Enforcement Agencies (only to add a cross-reference to **JHFE**) — Revised—First Reading

The Board received the proposed changes to this policy which were in its cross references to other District policies.

## 5. BOARD POLICY IICC—VOLUNTEERS—REVISED—FIRST READING

The Board received the proposed changes in this policy which describes the parameters through which an employee can or cannot volunteer in the District with or without compensation.

## 6. ADMINISTRATIVE REGULATION IICC—VOLUNTEERS —REVISED

The Board received the changes in this regulation which describes the parameters through which an employee can or cannot volunteer in the District with or without compensation.

## 7. BOARD POLICY JHFDA-SUSPENSION OF DRIVING PRIVILEGES—REVISED—FIRST READING

The Board received the proposed changes to this policy which include withdrawal from school and certain drug offenses to the reasons for which the District may request the suspension of driving privileges or the right to apply for a driving privilege for students.

## 8. A/R JHFDA-AR(1)--SUSPENSION OF DRIVING PRIVILEGES—REVISED

The Board received the changes to this Administrative Regulation which reflect those in the related proposed policy changes to include withdrawal from school and certain drug offenses to the reasons for which the District may request the suspension of driving privileges or the right to apply for a driving privilege for students.

## 9. A/R JHFDA-AR(2)-SUSPENSION OF DRIVING PRIVILEGES—REVISED

The Board received the changes to this Administrative Regulation which reflect those in the related proposed policy changes to include withdrawal from school and certain drug offenses to the reasons for which the District may request the suspension of driving privileges or the right to apply for a driving privilege for students.

## 10. BOARD POLICY JO--EDUCATION RECORDS—REVISED—FIRST READING

The Board received the proposed changes to this policy which reflect statutory changes to the collection of student debts and the withholding of records until the debt is paid and notice of such intent.

## 11. A/R JO-AR— EDUCATION RECORDS MANAGEMENT—REVISED

The Board received the changes to the Administrative Regulation which reflect those in the related proposed policy changes to include changes to the collection of student debts and the withholding of records until the debt is paid and notice of such intent.

## 12. BOARD POLICY IGBCA—COMPARABILITY OF STAFF AND INSTRUCTIONAL MATERIALS—NEW—FIRST READING

The Board received this proposed new policy which is intended by statute to ensure that equal educational opportunity is provided for all students within the District through equitable distribution of teachers, administrators, auxiliary personnel, curriculum materials and instructional supplies in consideration of the age and grade level requirements of each.

**13. BOARD POLICY KBA—PUBLIC RECORDS—REVISED—FIRST READING**

The Board received the proposed changes to this policy which address written notification of the District's legal counsel when public records are requested in relation to a civil judicial proceeding, to notify the District in writing of such a records request, and to exclude social security numbers from such disclosure.

**XI. OTHER DISTRICT BUSINESS****A. ADOPT BOARD AND SUPERINTENDENT WORKING AGREEMENTS**

Chair O'Malley stated that though she had missed the conversation regarding the Board and Superintendent Working Agreements at the last few meetings she had listened to the tape recording. She noted the committee section seemed brief but that was acceptable as the Board has just begun to use committees more deeply and that section could be refined at next summer's retreat, if deemed necessary.

While not a formal part of the agreements, she asked that members not speak in meetings unless they were acknowledged by the chair or a facilitator to make for a clear process.

**MOTION #25:** Director Rieck moved, Director Higgins seconded, to approve the Board and Superintendent Working Agreements as presented. (See Supplemental Item #IV-15 in the Official 2005-06 Board Minutes.)

The motion was unanimously approved.

**B. ADOPT FEE STRUCTURE FOR CHS (CORVALLIS HIGH SCHOOL) THEATER**

**MOTION #26:** Director Higgins moved to adopt the CHS Theater and related Equipment Rental Fee schedules.

The motion died for lack of a second.

Superintendent Tarzian invited CHS Principal Jay Conroy and CHS PAC (Political Action Committee) members Bill Kemper and Rick Wallace to join the discussion.

Discussion ensued with much concern over the rental rates. References were made to:

- Fees not being established for using the facility over the purchased amount of time for a classification of users
- Costs being unknown, opening up the District to incur unreimbursable expenses therefore subsidizing users
- The difference between off-peak and on-peak rates if the intent is to recoup costs
- The ability of users to hold a matinee and call it a rehearsal, at a considerably reduced rate
- The rehearsal rates being so much lower when a full rehearsal could entail just as much technology as a performance with light, sound, etc.

While there was concern about adopting the fee structure when members felt that it needed additional work, some members suggested adopting it with the exception of the rehearsal fees and others on a 3 or 6 month probationary period to gain practical experience with the structure. Mr. Kemper noted that the performance rates are padded to subsidize the rehearsal fees, thus the lowered amount. It is intended that the rehearsal fees be available only to renters of full packages. If the rehearsal fees were raised they may be off market. Superintendent Tarzian noted that the committee had met at length with other performing arts organizations in the community and structured this agreement using models from other schools. The committee wanted to be mindful of not undercutting local venues. Considering the number of eyes that had reviewed the fee structure, she was concerned about the ability and timeliness to improve upon it when there were events hoping to solidify their intent to perform in the theater, such as the Nutcracker performance was in December.

**MOTION #27:** Director Rieck moved, Director Higgins seconded, to accept the CHS theater rental fees for Classes II & III renters with the exception of rehearsal dollars, to be reviewed in three months.

Superintendent Tarzian stated the rates start where industry has suggested is the right place, knowing the District cannot subsidize renters. Mr. Kemper noted that actual costs are hard to determine. There are some fixed costs but others depend upon how much the theater is used, an unknown at this point. The rates are in proportion to what other local venues are charging.

Director Rieck withdrew her motion as she had increasing concerns since it was stated that the costs cannot be determined.

Principal Conroy addressed her concern by clarifying that a ballpark of costs is known based upon the study of other buildings. Chair O'Malley surmised that what is not known is the actual use, who will rent and how often. Director Rieck emphasized that whether it was rented one or a thousand times the costs should be known and recouped. She wanted each service to be covered by its fee.

Chair O'Malley stated there was a proposal on the table that needed to be voted upon, noting that the rehearsal piece could be revisited in two weeks, and reports could be done quarterly.

Directors Higgins, Gelser, and Rieck voted in favor of the motion; all others voted in opposition. The motion did not carry by a vote of 3 to 4.

**MOTION #28:** Director Keim moved to accept as a draft and as written the CHS Theater and equipment rental fees, to be reviewed in three months with details of the true costs and rental experiences provided to the Board. Director Donohue seconded the motion, adding a friendly amendment that the details would include what was found to be working, not working, and the concerns. Director Keim accepted the amendment. (See Supplemental Item #I-21 in the Official 2005-06 Board Minutes.)

When questioned, Mr. Kemper replied that three months would not be adequate time to provide a practical cost history as he does not view the facility as being ready for rentals until it is completely finished, acoustics being a critical item. He suggested collecting a history through June as more indicative. Principal Conroy stated that over the next three months the theater will have had only one rental.

Superintendent Tarzian offered to report back to the Board in three months, after the one event and the theater's known utility costs and to write on contracts that rates were good until June 30, 2006. A report could be generated for the June Board meeting as well, with any recommended adjustments to the fee schedule.

Director Higgins questioned how critical it was to rent the theater at all. Mr. Kemper responded that it had been a commitment to the community in the bond measure.

Director Donohue related that even if the District knew their exact costs it would not be retooling for every situation and therefore not recouping for every situation so he endorsed the motion. He noted that perhaps the best way to set accurate numbers would be to get some data on experiences, checking the assumptions and changing if need be.

Director Rieck stated that she could not support the fee structure unless she had some back up, even from other theaters, as she did not want to take money away from students. Director Gelser said she could only support for a short time for the same reason. It was noted that these suggested fees are in line with other local solvent theaters that have produced revenue, though at least in one case the theater is receiving outside subsidization.

Director Rieck voted in opposition to the motion; all others voted in favor. The motion carried by a vote of six to one.

Director Gelser questioned whether the Board would like to have a conversation on the intended uses of the theater at another time. Interest was shown.

**XII. EXECUTIVE SESSION** – The Board met in Executive Session at 6:15 p.m. under ORS 192.660(2)(b) – Complaints Against Staff Members, and ORS 192.660(2)(f) – Records That Are Exempt By Law From Public Inspection.

### **XIII. ADJOURNMENT**

Being no further business, Chair O'Malley adjourned the meeting at 10:13 p.m.

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Nell O'Malley, Chair

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Dawn Tarzian, Superintendent

Prepared by Jolene Shute  
(S:/DO/Super/Julie/Board/Minutes/2005/october 10.doc)