

FOR INFORMATION ONLY.

MINUTES

**BOARD OF DIRECTORS
Program and Resources Review Committee**

Corvallis School District 509J
1555 SW 35th Street
Corvallis, OR

I. CALL TO ORDER AND ROLL CALL

Committee Chair Helen Higgins called the meeting to order at 7:03 p.m. in the Central Office Board Room, 1555 SW 35th Street, Corvallis. Committee Chair Higgins dispensed with the calling of the roll and the secretary recorded those present as listed below.

FACILITATOR

Dave Dodson, Willamette Valley Planning

BOARD COMMITTEE MEMBERS

PRESENT

Helen Higgins, Committee Chair
Kari Rieck, Member

CITIZEN MEMBERS PRESENT

Bill Patton
Michael Wynn
Blake Rodman
Tom Bailey
Barbara Bull

EXECUTIVE STAFF COMMITTEE

MEMBERS PRESENT

Dawn Tarzian, Assistant Superintendent and
in-coming Superintendent
Kathy Rodeman, Business Services
Director

Each member in turn introduced themselves to the Committee and provided a brief background.

II. CITIZEN PARTICIPATION

No one wished to speak

III THE PROBLEM, CHARGE, AND DESIRED OUTCOMES

The Committee reviewed the Problem, Charge, and Desired Outcomes.

Committee members expressed the desire to have the Charge reflect more closely their expectation to broadly look at the District's programs for changes as opposed to only looking like the "closure" committee.

The Committee was asked to email any suggested changes to Mr. Dodson. Committee Chair Higgins stated she would take the groups' recommendations to the Support Committee and the Board. She confirmed that the document evolved from Superintendent Ford's drafts which had been presented at Board meetings. (His latest draft was approved March 7, 2005 by the Board.)

IV. ROLES

The roles of various participators in the Review process were briefly noted.

- A. Chair – Board member Helen Higgins. Ms. Bull suggested Director Rieck serve as co-chair; Mr. Rodman seconded. All agreed that Director Rieck would serve as co-chair.
- B. Consultant/Facilitator – Dave Dodson, he will manage the core of the meetings, working through the presented data
- C. Committee – consists of the group meeting tonight listed in the roll call above in addition to Board member Joan Demarest.

Dawn Tarzian is appearing in her current role as Assistant Superintendent. When her newly hired replacement (Jim Hogeboom) arrives in mid-July, he will take her place at these meetings and she will step into her role as superintendent. Mr. Hogeboom will serve along with Human Resources Director Jeanne Holmes who can provide him with District history and context. Come July 1, Blake Rodman will become a Board member and serve the Committee in that capacity and Joan Demarest will serve as a citizen as her Board term will have ended.

- D. Support Committee – Staff members who serve as a resource to support this committee providing technical support and access to information. Requests for information should be funneled through Mr. Dodson.

The question was raised whether staff would be voting in the Committee. (Board members will not be voting members of the Committee.) A short discussion ensued in which it was explained that many committees in the past have not voted but worked for collaboration. Report recommendations have revealed the number of dissenters to the recommendations, if any, and possibly their preference. The Committee expected that this group would perform in much the same way.

- E. Board – will make decisions on program/school restructuring, if any, taking into account this Committee's recommendations.

V. PROJECT SCHEDULE

Facilitator Dodson reviewed the Committee's general schedule month to month from the present through providing their recommendations to the Board at their meeting November 21, 2005.

It was noted that the District's "School Choice" policy, which is being updated, may not be approved until August.

It was confirmed that public hearings on the recommendations will take place within the context of this Committee.

Ms. Bull stated that a District vision statement could help guide the Committee with its work in knowing what to work towards. Assistant Superintendent Tarzian stated the topic could be broached at the Board's July retreat. She added that the Committee would also have to decide whether to follow previous report recommendations. While some suggested that developing a vision could be the work of this Committee others said that would be an encompassing project in itself and the Committee needs to stay on track with the charge given. Mr. Bailey noted that Superintendent Ford had collaboratively developed such a document in the past which could be reviewed and Ms. Tarzian referenced it as "District Speaks." She noted that a vision statement could include statements such as "we respect creativity," but if a school is selected for closure then they could certainly cite the ways in which they had been creative so the vision statement may not serve the Committee's purpose. Director Higgins offered to bring the topic to the Support Committee.

VI. NOTEBOOKS/ INTRODUCTORY MATERIALS

Members reviewed the notebooks created for them by the Support Committee. One document was a summary of previous District reports that could be relevant to their work. The full reports will be distributed to members and one set was available at the meeting for review.

Ms. Bull suggested that an extra notebook be made available for citizens to view and discussion revealed a desire to make materials available on the District web site.

Notebook data will be discussed more in-depth at the June meeting as well as new material. It is planned that members will receive meeting agendas and new materials about a week prior to meetings so they have time for review.

VII. SETTING MEETING DATES

Committee Chair Higgins stated that it is hoped the Committee can meet once in June, at least once in July, then twice a month thereafter until their presentation to the Board. It

was agreed that while a regular meeting time would be preferable during the fall, summer schedules might best be served by finding times when most members are available. Members were to email their summer availability dates to assistant Jolene Shute who would determine best meeting dates. Fall meeting dates are to be determined.

VIII. OTHER BUSINESS

Mr. Dodson is continuing his research into CAMPO (Corvallis Area Metropolitan Planning Organization) and will ascertain how they arrived at their data. Ms. Bull added that CAMPO is newly created and has been given responsibility for projecting regional transportation models. Mr. Dodson explained that some of their work is based on household and employment projections for Corvallis and Benton County and that there are lots of ways of tracking and mapping information. Ms. Rodeman cautioned that community growth does not necessarily equate to a growth in student enrollment. Mr. Dodson added that the District has student enrollment on a GIS (Geographic Information System) which could be used to project areas of growth.

In response to the idea that some in the community feel the Committee could rely on the criteria from the Consolidation and Closure Committee which existed a few years ago, one member stated there have been a lot of changes since that time in areas such as technology and funding and the District needs to be prepared for the future.

Updated member rosters would be distributed reflecting changes received at the meeting.

Mention was made of embracing an atmosphere where ideas could be brainstormed freely to fuel other ideas and the ability to be able to discuss areas needing attention in the District without fear of being cited for outlandishness or increasing a problem simply by drawing attention to it. Members expressed a desire to be honest and creative.

Committee Chair Higgins stated the first job of the Committee would be to establish criteria for analyzing programs; then the Committee would apply the criteria to the District's programs. Facilitator Dodson said the Committee would be developing recommended possible scenarios for changes and their expected effects to present to the Board.

IX. ADJOURNMENT

Committee Chair Higgins adjourned the meeting at 8:43 p.m.

Committee Chair Helen Higgins