

MINUTES

FOR INFORMATION ONLY.

**BOARD OF DIRECTORS
Program and Resources Review Committee**

Corvallis School District 509J
1555 SW 35th Street
Corvallis, OR

I. CALL TO ORDER AND ROLL CALL

Committee Vice Chair Rieck called the meeting to order at 7:03 p.m. in the Central Office Board Room, 1555 SW 35th Street, Corvallis. Ms. Rieck dispensed with the calling of the roll and the secretary recorded those present as listed below.

<p><u>FACILITATOR</u> Dave Dodson, Willamette Valley Planning</p> <p><u>CITIZEN MEMBERS PRESENT</u> Bill Patton Michael Wynn Blake Rodman Tom Bailey Barbara Bull</p>	<p><u>BOARD COMMITTEE MEMBERS PRESENT</u> Kari Rieck, Committee Vice Chair Joan Demarest</p> <p><u>BOARD COMMITTEE MEMBERS EXCUSED</u> Helen Higgins, Committee Chair</p> <p><u>EXECUTIVE STAFF COMMITTEE MEMBERS PRESENT</u> Dawn Tarzian, Assistant Superintendent and in-coming Superintendent Kathy Rodeman, Business Services Director Fred Wright, Auxiliary Services Director</p>
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II. CITIZEN PARTICIPATION

No citizens wished to speak.

III. DISCUSS REVISED CHARGE

Members provided their feedback and suggestions to the revised Charge and Facilitator Dodson offered to incorporate those that met with general favor.

IV. REVIEW DISTRICT'S VISION

Assistant Superintendent Tarzian reviewed the District's Improvement Plan, which was distributed to the members. The Goals of the plan move its Vision Statement into action. Schools in turn have Action Plans that articulate the work to reach the Goals.

Ms. Tarzian presented the District's Improvement Plan in answer to the question raised at the previous Committee meeting as to where the District wants to be. In reviewing the Plan in relation to the work of this Committee, Ms. Tarzian stated the first Goal, Learning for All, is the one that speaks to the Committee's work so that it can most effectively recommend structures that maximize the potential that all students can be served to the greatest extent.

Facilitator Dodson reviewed the definitions options he had supplied for the committee so that all could agree on a common meaning for the words "vision," "goal," and "policy." The suggested accepted meanings were:

Vision – A mental image of what the future could or will be like; foresight and aspiration for how things might be in the future.

Goal – The end toward which an effort is directed.

Policy – A course or method of action to guide and determine present and future decisions.

V. RECENTLY DISTRIBUTED REPORTS AND DOCUMENTS

An open-ended question to the committee regarding their comments or questions regarding reports received thus far yielded the following:

- Request that the Committee be provided a running list of distributed information
- Request that large electronically transmitted files be zipped for faster downloading
- Request for the number of students coming from home or private schools enrolling in the District as the numbers could provide evidence that a particular school attracts those populations. Ms. Rodeman responded that the numbers are loose as some schools track that information and others do not. Also, even for those who track that number at the kindergarten level, it could be that the student was unable to gain entry into their first choice school and where they enrolled was a subsequent choice. She added that what numbers there were would not be readily available until fall when the school secretaries return.
- Request for the definition of "program."
- Questioning of the existence of a survey of Franklin students. Ms. Tarzian responded there was not a District survey but that a summary of Franklin's waiting list could be obtained.
- Wondering whether there are certain educational experiences unique to certain schools. Mr. Dodson stated the principal interviews spoke to each school's

- uniqueness and culture. He will provide members with copies.
- Request that information distributors point out important pieces as there is a lot being presented

Ms. Tarzian stated that rather than pre-conceive the information the Committee would desire, they had instead been provided starter information that could be added to at their request.

VI. SUMMARY OF PRINCIPAL INTERVIEWS

Facilitator Dodson reviewed his summary of the principal interviews he conducted in May. Most responses had a wide-range of answers.

Ms. Bull questioned whether there was a survey conducted on interest for K-8 schools. Ms. Tarzian responded that the Support Committee had postponed the survey.

Ms. Rieck questioned whether the phone survey conducted a few years ago would be relevant. Ms. Rodeman responded that she would look into bringing the Nelson Survey to the next meeting.

VII. REVIEW EXHIBIT OF COSTS, ENROLLMENT, PROGRAMS, & DEMOGRAPHICS

Facilities Director Fred Wright stated that time did not allow him to fully review all the information he had distributed but that he would draw attention to some items.

He stated that the "Our Future" booklet lists potential additional bond projects that will be decided next fall by the Board once this Committee's recommendations are known and current projects are nearly complete. Shaded items are those that he is recommending. Others were suggested by staff or parents. He stated the last page of the booklet is a consideration of properties that the District is not currently using.

Mr. Wright referred to the floor plan drawings of the elementary schools (Facility Room Audits as of January 2005) and his Enrollment Capacities (elementary and K-8) and explained that during the Consolidation and Closure process it was agreed that schools could be allotted use of classrooms for purposes such as music or computer labs. At that time, schools were given a number of classrooms to be used in that way depending on their situation, with the remaining available for use as classrooms. His enrollment capacities were based on this method using average class sizes. Mr. Bailey questioned if the District collected revenue when other entities used classroom facilities during the school day. Mr. Wright stated that some revenue is collected but if students benefit from those functions fees are reduced or waived.

Ms. Tarzian brought attention to the 2005-06 Elementary and K-8 Building Room Usage spreadsheet also distributed that evening and stated it shows how the schools plan on using their facilities next year and that while some may offer the same program as another they may allocate

their space usage differently.

VIII. SUMMARY OF DISTRICT FACILITIES AND CONDITION - Fred

Time did not allow this review of this topic.

IX. OVERVIEW OF PAST AND PROJECTED ENROLLMENT FIGURES – Kathy

Ms. Rodeman highlighted that the October 2001 Updated Population and Enrollment Forecast for the years 2000 to 2015 was done prior to Hewlett-Packard (H-P) downsizing so she feels the .8% decline trend is too optimistic. H-P employment has affected District enrollment more than any other indicator she has seen. When questioned about the increased housing in the area Ms. Rodeman provided the historical overview that 1974 was one of the largest graduating classes. The District had 8000 students then. Since that time hundreds, if not thousands, of new homes have been built but the student population has shrunk. Corvallis has immigration of non-student families. Mr. Dodson added that Corvallis has near a 1.3 demographic while Albany has near 2.36 so the number of homes is not indicative of school enrollment. Ms. Rodeman concluded that the February 2001 Population and Enrollment Forecast for the years 2000 to 2015 was preliminary. The October 2001 report changed the model used to make trends. The October review is based on population, not housing.

X. OVERVIEW OF PAST AND PROJECTED REVENUE - Kathy

Time did not allow this review of this topic.

XI. NEXT MEETING DATE IS JULY 13, 2005

Ms. Rieck announced the next meeting date.

XII. OTHER BUSINESS / ADDITIONAL QUESTIONS OR COMMENTS

Mr. Patton requested that new information be presented earlier in the meeting to allow enough time for coverage.

XIII. ADJOURNMENT

Being no further business, Committee Vice Chair Rieck adjourned the meeting at 9:05 p.m.

Committee Vice Chair Kari Rieck

Prepared by Jolene Shute
(S:DO/Super/Julie/Board/Program and Resource Reivew/Minutes/june 30 2005)