

MINUTES
Regular Meeting of the
BOARD OF DIRECTORS
Corvallis School District 509J
1555 SW 35th Street
Corvallis, OR 97333

I. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 6:34 p.m. in the Board Room of the Central Administration Building, 1555 SW 35th Street, Corvallis, Oregon. The secretary recorded those present as listed below.

<p><u>BOARD MEMBERS PRESENT</u> Blake Rodman, Chair Matt Donohue, Vice Chair (Joined by phone) Helen Higgins Lisa Corrigan Bill Ten Pas Anne Schuster John Turman</p>	<p><u>EXECUTIVE STAFF PRESENT</u> Dawn Tarzian, Superintendent Jim Hogeboom, Assistant Superintendent Kathy Rodeman, Business Services Director Brook MacNamara, Student Services Director Jeanne Holmes, Human Resources Director Chelsie Biegel, School Board Administrative Assistant</p> <p><u>STUDENT REPRESENTATIVES PRESENT</u> Theresa Chan, Crescent Valley High School Sloan Storie, Corvallis High School</p>
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II. PLEDGE OF ALLEGIANCE

Chair Rodman led the group in the pledge of allegiance.

III. COMMITTEE/BOARD MEMBER ITEMS

Director Schuster announced that she had attended the Willamette Valley High School culinary competition where six schools competed. She added that the food was outstanding and that Corvallis High School's team won best of show.

Director Ten Pas noted that there was a fundraiser at McMenamin's Restaurant that night to raise funds for the Garfield Elementary playground.

Director Corrigan said she attended the robotics tournament in Hillsboro where over 400 teams competed. She noted that the theme of the competition was renewable energy and added that it was nice to see so many students and parents jazzed up about an event that was not an athletic event.

Director Higgins said that she attended the Career and Technical Education Symposium at Linn Benton Community College. She said there was a speaker from Wah Chang who discussed the skills that are needed to work at that facility. She said the symposium also discussed the skills that are needed for students to possess when they graduate. Director Schuster added that she also attended the symposium and that it was discussed how the district wants to stream-line programs from high school to community college.

Chair Rodman noted that in the near future there would be a joint city-district partnership subcommittee meeting, adding that the subcommittee is collecting items for an agenda. He encouraged the board members to email him agenda topics suitable for this meeting.

IV. SUPERINTENDENT'S REPORT

Superintendent Tarzian announced that the Corvallis High School Career Office would be sponsoring an event on February 11, 2008 for all Latino/Hispanic families called, "Getting Educated to Have a Better Future!" She said the event will be conducted in Spanish and will provide high school students and their parents with information about options after high school and to hear stories of those who have changed their lives with their educational choices.

The superintendent said that she received a thank you letter from Mary Devine, district physical therapist, on behalf of the Life Skills staffs of Linus Pauling Middle School and Jefferson Elementary School. She explained that the two Life Skills classes were provided with adjustable-height changing tables. Ms. Devine wrote that having the table be adjustable in height helps staff avoid back injuries and helps students be more independent, allowing them to better assist with transferring themselves to and from the table.

Superintendent Tarzian discussed the Safe Route to Schools Grants that were awarded to Adams and Lincoln Elementary Schools. She said these were two of eight proposals that were approved for funding in the fiscal years of 2008-2011. Under these grants, Adams was awarded a \$35,446 grant and Lincoln was awarded a \$67,274 grant, which will be used to increase pedestrian and bicycling skills among 225 children attending those two schools. She explained that through these grant funds, parents and children will be encouraged to walk and bike by forming two walking school routes to each school. She said that in addition, safety education will be provided in classrooms and the district will move from one enforcement operation to four operations per year near those two schools. She added that skill training and equipment will be provided by the Oregon Department of Education and the Corvallis Police Department for 15 students and six adult safety patrol volunteers. She added that educational activities and trainings will occur in both English and Spanish.

Superintendent Tarzian recognized that five high school students from the Corvallis School District had been selected as candidates for the United States Presidential Scholars Program. The Presidential Scholars Program was established in 1964 by Executive Order of the President to recognize and honor some of the nations' most distinguished graduating seniors.

Superintendent Tarzian announced that a Career and Technical Education Symposium was held at Linn Benton Community College earlier in the month. She explained that this event provided an exceptional learning and planning opportunity for Corvallis teachers, principals and central office administrators.

Superintendent Tarzian announced that the district's Corvallis Community Vision for Education document had been completed. She said that one full report and ten executive summaries were mailed out to the organizations that participated in the process in 2007. She added that the letter accompanying the documents offers that the superintendent or district staff would be willing to come and speak to the organization about the vision document and what is currently underway to support its implementation.

Superintendent Tarzian explained that the District Improvement Plan (DIP) is used as a guide for schools to identify which elements of the DIP address the primary improvement needs of a specific school. She continued that each school, with the involvement of their site councils and staffs, creates a school improvement plan that aligns with the format and goals of the DIP. She then shared the plans for both Linus Pauling Middle School and Garfield Elementary School.

The superintendent expressed appreciation to the board for its countless hours volunteered in service to the students of the district. She distributed tokens of appreciation.

V. PUBLIC TESTIMONY

Stuart Curtis, 2460 NW Rolling Green Drive #25, Corvallis, said he is a Corvallis resident who has a son in middle school band and said that he always supports school funding measures. He expressed concern about funding for music in the schools. Mr. Curtis said that he has worked for decades as a musician, an instrument repair technician, and a woodwinds instructor. He explained that when he worked as a repair technician he saw many instruments from schools that were not in good working order due to lack of funding. He made an analogy to students taking a driver's education course using 1950s cars that do not work properly. He opined that because many people are not familiar with musical instruments it is often difficult to make a case for repairing them, adding that an instrument will last longer and perform better if it is in shape. He noted that it is especially important for beginners to have a properly working instrument so they can have feedback and know what the instrument is supposed to sound like.

Steven Zielke, 101 Benton Hall Oregon State University, Corvallis, read from and distributed a prepared statement. (Filed under Section V of the official board minutes.) Mr. Zielke said he is an associate professor of music at Oregon State University as well as the Director of Choral Activities. He noted that during the last several decades research has been done that links academic progress to participation in music in school. Mr. Zielke urged the board to strengthen the music offerings at the middle school level and to provide financial support for band, choir and orchestra at the high school level in order for Corvallis students to have the best academic opportunities.

Sean Turner, student, read from and distributed a prepared statement. (Filed under Section V of the official board minutes.) Mr. Turner said he is a senior at Crescent Valley High School and has participated in the music program since his sixth grade year. He said that one benefit of the band program is that anyone can join; no skills are needed to join, but are acquired over time. He added that it is also a good way for students of different social groups to come together and form a bond and build camaraderie. He also noted that through attending band camps he has met students from all over the world who share his passion for music. He finished by saying that music has meant more to him than all the advanced placement classes he has taken and that music is helping him go to college, possibly with a scholarship.

Marilyn Dilles, 3045 NW Taylor, Corvallis, said she is a retired librarian and teacher. She discussed a book called Only Connect by Dr. Rudy Crew. She provided the board with a brief summary of the book adding that the book discussed the importance of school boards.

Kathleen Westly, 31469 Petersen Road, Philomath, and Anita Grunder, 31459 Petersen Road, Philomath, spoke together regarding Muddy Creek Charter School. The two women distributed a document to the board. (Filed under Section V of the Official Board Minutes.) They said that they mainly wanted to make themselves available for questions regarding their requested usage of the former Inavale site. They listed reasons why it is beneficial to have Muddy Creek Charter School at the Inavale site and said they were there to answer questions the board may have. The board did not have any questions.

VI. STAFF TESTIMONY

Student Services Director Brook MacNamara introduced Becky Mitchell, a teacher at Franklin School. Ms. MacNamara said that Ms. Mitchell has taken on the task of teaching district staff and students new technology that the district has acquired. Ms. Mitchell gave a brief presentation of the KURZWEIL program. She explained that it can provide an audio version of a test for students who have trouble with reading comprehension, it has a study skills portion, a word prediction portion, and a portion to aid blind or visually impaired children. She explained that this program helps students to become more independent in their studies.

VII. SUPERINTENDENT'S RECOMMENDATION REGARDING MUDDY CREEK CHARTER SCHOOL LEASE OF FORMER INAVALE SCHOOL BUILDING

Superintendent Tarzian explained that her recommendation regarding Muddy Creek Charter School's lease of the former Inavale School building is to offer the organization a three year lease. She explained that the specific lease agreement would be in consolidated action in a later board meeting. She suggested that the board approve the recommendation.

MOTION # 30: It was moved by Vice Chair Donohue and seconded by Director Higgins to adopt the recommendation.

Director Ten Pas asked for clarification that there would be no guarantee after three years that the site would be sold or the lease extended. Superintendent Tarzian replied that he was correct.

The motion was voted on and passed unanimously.

VIII. DISCUSSION REGARDING THE LONG RANGE FACILITIES MASTER PLAN (LRFMP)

Superintendent Tarzian explained to the board that the new LRFMP provides a road map into the future where many routes are possible. She explained that this document would be helpful because the LRFMP committee has done a deep assessment of district buildings and schools. She noted that the board is constantly called upon by the community to ensure that buildings are safe for students and the LRFMP does that for the board. She said the committee's recommendation is that the board members explore the city excise tax. She urged the board to adopt the plan, adding that using the plan will provide them with the best platform.

Chair Rodman said that the board would be voting on the LRFMP at a board meeting in March and that this meeting was the time to ask questions.

Director Schuster noted that in regards to Career and Technical Education there are recommendations to sell the house that is being used for construction classes at Crescent Valley High School, adding that CVHS is looking for more places to hold construction classes. She asked if there was any way that the district could sell the house and then buy a new house for those construction classes. Ms. Rodeman said that there is a land fund where profits from land sales accrue. She added that this was set in place by board instruction.

Director Corrigan asked if the land fund included any land that was bought with construction levy money.

Director Turman noted that there were a lot of references to properties in the LRFMP, but that there were no plat maps. He said he found it difficult because there are some areas of Corvallis where he is not familiar. He said it was difficult to understand the spatial references for each property. He offered an example of the recommendation to sell the property behind Hoover School. He explained that some property behind Hoover is laced with trails that students and families use to walk back and forth to the school; however, in the LRFMP it is unclear exactly what space is being recommended to sell. If it is the area behind the school, he noted that selling it could eliminate a massive amount of public access to Hoover and he would be opposed to selling that portion of land. Ms. Rodeman replied that the committee was just trying to save room in the report, but that they could make plat maps available to the board. Regarding the Hoover property, she said that the district is applying for grants that will help repair that property. She explained that the committee has talked with experts and given their best recommendations based on the knowledge they have. She told the board that their job is to examine each suggestion to determine if the benefits outweigh the negatives for keeping or selling a property. She added that the LRFMP is a solid foundation for the board to use.

Director Ten Pas said that he would like district expenditures used first on schools that have the direst need. He said that the district needs to prioritize more closely on who is in the most need. He expressed concern about issues with playing fields for sports. He added that he was pleased with the plan and that it is a great overview for the board to work with.

Chair Rodman said that the board needed to have a discussion with community experts regarding the playing field issue.

Director Corrigan asked why the district would not collaborate with community partners before publishing the LRFMP document. She said she felt there were items in the document where a dialogue with the community is missing. She asked if the district could take the LRFMP to a Corvallis City Council meeting and have a dialogue about issues the City may be hearing from the community. Ms. Rodeman replied that the committee had given the board their thoughts of the best starting point but that it is not a mandate. She explained that one issue that is coming to the surface is the early childhood program. She said that the early childhood program expects to be part of Corvallis public schools and that if schools are tight on space, the district would not be able to collaborate with them in that way. She said that one concern of the district continuing to build small school buildings is that modulars would continue to be added; in addition the district would not be able to add new services. She added that community input has to happen in Corvallis, but that it is too early to discuss bond issues that could happen ten years into the future.

Superintendent Tarzian said that the LRFMP committee had been looking at school buildings that are not going to live beyond the education of the next generation of students. She said it is important to recognize that some school buildings will not be practicable for continuous use down the road. She then asked board members what their critical concerns in the LRFMP were that impact district operations.

Vice Chair Donohue said that the LRFMP is subject to so many outside factors. He said that bringing in the community at the time the district is ready to make a decision about a specific project is a better idea. He noted that he was interested in the use of the construction excise tax, and explained that there is a lot of money needed for many items in capital improvements that the excise tax could cover. He opined that the district should make a move on the excise tax immediately in order to begin using those funds.

Ms. Rodeman agreed with Vice Chair Donohue that it is urgent to get moving on the construction excise tax. She said that the more the committee looked at the capital improvement needs over the next ten years they began to realize that there was not another source that was as likely to be successful in the long run as the construction excise tax.

Director Higgins reiterated to the board that the LRFMP is documenting a snapshot in time and that these recommendations are based on hours of research done by people with different professional backgrounds. She added that the LRFMP documents the district's most urgent needs in addition to what needs to be looked at in the future. She said the plan is not set in stone, but is a good starting place for what the district knows today.

Vice Chair Donohue asked if could there be a priority list for items that need immediate attention at the time the board makes an approval. Director Higgins replied that the committee created an immediate priority list on page 29 of the LRFMP.

Ms. Rodeman said that the superintendent had created a facilities advisory committee. She explained that the LRFMP committee is looking at the big picture from a long term point of view and the facilities advisory committee's duty is to look at the day to day current projects and prioritize them.

Chair Rodman noted that Director Ten Pas is on the Facilities Advisory Committee.

Director Schuster expressed concern that it appears Corvallis schools are getting larger and larger. She said that although it may be more efficient and cost effective to build larger and fewer schools, she said she felt that having neighborhood schools are important. She added that she wanted to keep this topic open for future discussion.

Director Ten Pas asked if children were really getting a good education in modulars and if the continuation of modulars was what the district wanted. He added that the district is looking for lots to house a 550 student school. He expressed that he did not want a 550 student school, but that he would like to have the capacity if it becomes necessary in the future.

Superintendent Tarzian brought up Corvallis High School as an example. She explained that creating a large facility, like CHS, does not automatically mean the school will be filled with students; however it provides an opportunity for space if needed in the future.

Director Turman expressed concern that a board in the future will not have any idea that the LRFMP is completely flexible. Chair Rodman explained that the board dealt with a long range plan when they were making decisions about Franklin School and that they eventually chose to ignore that long range plan. He explained that when you have experienced the process you then realize that plans are not written in stone. Director Turman suggested that a paragraph be added that the plan is flexible so that future boards will know.

Vice Chair Donohue explained that the plan is a guide based on a snapshot in time; if that snapshot no longer exists in the future then the plan will not be executed.

Director Corrigan asked if the profits from the sale of a house the district owns could be put back into the bond fund. Ms. Rodeman replied that the district does not really want to do that, explaining that the district needs to close their bond funds.

IX. BUDGET

Ms. Rodeman distributed a packet of preliminary information that could affect the 2008-09 budget. She explained that budgeting each year is a very uncertain process, noting that there is no guarantee that the district will have a certain amount of revenue next year. She added that the district can provide the board with an estimated budget and can plan for contingencies and

reserves. She said that in addition to a previously adopted rainy day fund, the district has set aside an additional reserve through the local option levy in case the market level drops. She explained that there had not been any board action, but that through the budget process the board will have the ability to set aside reserves.

A. Budget Assumptions

Ms. Rodeman explained that funding is primarily based on enrollment, adding that the district has predicted a loss of 26 students next school year. She added that the local option levy will be in its second year next school year.

Ms. Rodeman explained that the school improvement grant is in the first year of a two year period. She clarified that there is no guarantee that this money will be available in the future; adding that it had been used to reduce class sizes.

Ms. Rodeman discussed expenditure assumptions, explaining that they would give board members an idea of what the budget might entail. She added that transportation costs are expected to increase by 7%.

B. Budget Priorities

Ms. Rodeman provided the board with a draft of the budget priorities for the 2008-09 fiscal year. She asked the board to review the draft and tell the budget committee if they are on the right track. Ms. Rodeman outlined the five priorities in the draft as: quality staff, commitment to smaller class sizes, commitment to deliver a teacher driven curriculum that is aligned K-12 regardless of the school attended, a teacher's ability to differentiate instruction to meet the needs of all students, and a long range fiscal plan to stabilize the district against future funding changes that will come. Ms. Rodeman stated that the district thinks all five of these priorities are important, but that they are not in any specific order of importance.

Superintendent Tarzian interjected that the third priority outlined by Ms. Rodeman includes Power Standards, which are the skills that every student needs to acquire. She said that they create consistency throughout schools, so that no matter where a child attends school within the district, they will receive the same basic education. However, she added that there is still room for teacher creativity.

Ms. Rodeman said that the budget committee was hoping to get direction from school staff and the community for the 2008-09 fiscal year's budget. She asked for board members to inform her of any significant differences they might have with the draft; otherwise the budget committee will show the draft to principals and get started on research.

Chair Rodman asked if the board was required to approve a priority list or if only a discussion of the priorities was needed. The superintendent replied a discussion was needed in order to see if the board wanted to add any priorities to the draft.

Board Discussion/Questions:

Director Corrigan said she had observed that when schools offer different programs it tends to create a competitive atmosphere between the sites. She wanted to know if there was a guideline to ensure that comparator high schools offer similar programs.

Superintendent Tarzian explained that in the state of Oregon a certified teacher can teach any subject at the elementary level. At that level she said she felt it best for the district to decide teaching standards. She said the middle school level is where curriculum can greatly differ, partly based on the interests of the students. However, she explained that at the high school level the state requires that students pass specific classes in order to graduate. She added that at the high school level, schools begin class forecasting and if students do not sign up for specific elective classes, they just do not happen. Director Corrigan clarified that she had wanted to clear any contention between schools that might arise due to fundraising.

Vice Chair Donohue wanted clarification that in the LRFMP the terms contingency fund and rainy day fund were not being used interchangeably. Ms. Rodeman replied that they are not. She said she is asking the board to formally fund the rainy day fund. She clarified that the money for the rainy day fund is a onetime balance.

Vice Chair Donohue then asked if the rainy day fund would be a specific repository for carry-over ending fund balances in order to build a financial cushion. Ms. Rodeman explained that the adopted policy calls for a 5% rainy day fund to be built up over time. She said that the rainy day fund would be specifically targeted toward one purpose in order to cushion funding reductions, especially those that might happen mid-year.

Director Schuster asked if there was any chance of a one-time money option like the previous year. Ms. Rodeman replied that she did not think there would be due to revenues continually getting tighter.

Director Schuster asked how decisions are being made in middle schools and high schools regarding budgeting.

Ms. Rodeman replied that each school principal has been directed to gather input from parents and school communities prior to submitting their budget recommendations to the superintendent. She added that some principals use their site councils and some ask for student input, but that there is not a separate budget committee for them.

Director Schuster asked how successful literacy coaches were this year, and asked if the district would be doing that again. She also asked if the money used for literacy coaching was available. Jim Hogeboom, Assistant Superintendent, replied that the district would like to continue literacy coaching for another year and look at student performance data.

Director Higgins noted that she was moved by the public testimony that students are fund raising for band classes, which are credit classes. She said she wondered why the district was funding

athletics, which is not a graduation requirement, and not classes that are for credit. She opined that it appears the district has prioritized athletics over music.

Director Ten Pas said that the district should encourage activity as well, noting that the only exercise some students get is through a group sport. He noted that athletic teams also work for their money by cleaning stadiums and other tasks. He referenced the Assistant Superintendent's analysis of spending in the district and opined that the district has dedicated considerable funds to music education.

Chair Rodman noted that the district had recently facilitated an extensive visioning process that included community voices and opinions. He said the vision document focuses on the entire child; it focuses on rich academics, arts, music, and physical education.

Director Turman opined that there is a big disparity in some aspects of the music program.

Director Schuster noted that the district allocated \$150,000 to each high school for athletics and activities; of that money \$120,000 went to athletics. She suggested that the reasoning for this could be the number of students involved in athletics. Ms. Rodeman replied that most of the money was given to athletics because there are so many different kinds of athletic teams. She recalled that most of the money went to the extra duty stipend for teachers who coached athletics after the regular school day. She said that the district should look into the classes for credit that are asked to fundraise. She added that there is often fundraising in band due to the need for uniforms, festivals, and competitions that do not fall under a basic school day.

Vice Chair Donohue referred back to the budget draft Ms. Rodeman presented and said that long range fiscal planning was the most important priority to him. He added that without long range fiscal planning the other priorities would not be able to happen. He added that under long range fiscal planning the district has to be sure that they are spending money on what they have told the community they would spend it on, otherwise the community may lose trust in the district. Chair Rodman said he shared Vice Chair Donohue's sentiments.

Director Ten Pas said that he would not want to minimize the importance of a quality staff. He explained that the district has always valued experience, and now that new teachers are being hired the district needs to be sure to mentor them to ensure they become the high quality educators the district is known for. He added that class size is also an important issue. He said he shared Vice Chair Donohue's sentiments, but asked what the value of money is if the district does not have quality staff. He said he found all five priorities important and would not want to see them ranked at most to least important.

Director Schuster said she would like to focus on music programs for the coming school year and asked if there was any money the district could put into music for the coming year.

Director Higgins said she felt there were too many music options. She suggested that the board prioritize music classes like academic classes where the district can have a minimum offering and anything else above and beyond could either be offered as a club or be fee based.

Vice Chair Donohue said that the district does need to focus on quality staff, but that in order to acquire, nurture, and retain that staff the district needs financial stability.

C. Budget Allocation System

The board agreed with Ms. Rodeman to receive the budget allocation system through a Wednesday Report.

X. CONSOLIDATED ACTION

MOTION #31: It was moved by Vice Chair Donohue and seconded by Director Ten Pas to approve the consolidated action.

Director Ten Pas asked if the board could be given contracts in a more timely fashion before such contract need to be put into effect.

The motion was voted on and passed unanimously.

A. APPROVAL OF MINUTES

The board adopted the December 10, 2007 minutes as submitted. The board adopted the November 19, 2007 minutes after a change was made regarding a comment that was attributed to Director Schuster that she had not said.

B. SUPPORT SERVICES ITEMS

1. LICENSED PERSONNEL RECOMMENDATIONS

There were no licensed personnel recommendations.

2. BOARD POLICY IGBHA — ALTERNATIVE EDUCATION PROGRAMS—REVISION— SECOND READING

The board adopted this policy revision. (Filed as Supplemental Item #XII-17 in the Official 2007-08 Board Minutes.) This policy revision adds House Bill 2040 which authorizes qualified school districts to contract with qualified private-alternative-education programs to provide services to qualified home-schooled children.

3. BOARD POLICY IGBHE — EXPANDED OPTIONS PROGRAM—REVISION—SECOND READING

The board adopted this policy revision. (Filed as Supplemental Item #XII-18 in the Official 2007-08 Board Minutes.) This revision makes additions and clarifications of expanded options in high schools, and modifies the definition of an “eligible student” for the purposes of the Expanded Options Program based on Senate Bill 23.

4. BOARD POLICY IKF — HIGH SCHOOL GRADUATION REQUIREMENTS—REVISION—SECOND READING

The board adopted this policy revision. (Filed as Supplemental Item #XII-19 in the Official 2007-08 Board Minutes.) This policy revision is based on House Bill 2848. It represents the modifications made to graduation requirements by the State Board of Education, as well as additions included by the legislature. It also instructs school districts and public charter schools to award diplomas, modified diplomas, and alternative certificates to students.

5. BOARD POLICY IKFA — EARLY GRADUATION—REVISION—SECOND READING

The board adopted this policy revision. (Filed as Supplemental Item #XII-20 in the Official 2007-08 Board Minutes.) This policy revision is based upon House Bill 2606 which directs high schools districts, at the request of a student with a parent or guardian’s consent, to award a high school diploma to students who have satisfied graduation requirements in less than four years.

6. BOARD POLICY JHFE — REPORTING OF SUSPECTED CHILD ABUSE—REVISED—SECOND READING

The board adopted this policy revision. (Filed as Supplemental Item #XII-21 in the Official 2007-08 Board Minutes.) This revision is based on Senate Bill 379 which requires an education provider to provide school employees with training each school year on the prevention and identification of child abuse and on obligations of school employees to report child abuse. The bill also requires that training shall be made available to parents and legal guardians of students, separate from the training offered to school staff.

7. AGREEMENTS WITH LINN BENTON LINCOLN EDUCATION SERVICE DISTRICT (LBL ESD) FOR LIBRARY MEDIA SUPPORT AND TAG TESTING SUPPORT

The board approved this agreement. (Filed as Supplemental Item #I-29 in the Official 2007-08 Board Minutes.) This agreement states that TAG Testing and Library Media Support services are provided by the LBL ESD through Tier 2 resolution funds.

8. AGREEMENT WITH WILLAMETTE ESD FOR WEB DESIGN SERVICES

The board approved this agreement. (Filed as Supplemental Item #I-30 in the Official 2007-08 Board Minutes.) Corvallis School District Student Services Department is requesting support from WESD in the form of a Web Designer. Support is needed to develop the existing website to create a more user friendly format. This agreement will allow the department to publish training schedules and to promote services offered to parents and staff.

9. AGREEMENT WITH LBL ESD FOR SEVERE DISABILITIES PROGRAM FUNDING AND RECIPROCAL AGREEMENTS

The board approved this agreement. (Filed as Supplemental Item #I-31 in the Official 2007-08 Board Minutes.) This agreement is between Corvallis School District 509J and the Linn-Benton-Lincoln Education Services District (LBL ESD) for 509J to provide instruction to school-age children with severe disabilities and the LBL ESD to provide supplemental funding and administrative assistance.

10. RESOLUTION NO. 08-0201 TRANSFER OF APPROPRIATIONS IN DESIGNATED REVENUE FUND

The board approved this resolution. (Filed as Supplemental Item #III-5 in the Official 2007-08 Board Minutes.) This resolution resolves that the School Board of Corvallis School District 509J hereby transfers \$80,000 in appropriations within the Designate Revenue Fund from Instructional Projects (Function 1000) to Community Services (Function 3300), pursuant to OAR 150-294.450(1).

11. IN-KIND DONATIONS

The board accepted the following donations:

- Benton County donated twenty-two Dell computers to be used at Corvallis High School.
- Sharon Reynolds Nissen donated a large hand crafted vintage lion to Lincoln Elementary School library.
- Gifts in Kind International and Hewlett-Packard employees donated various computer equipment for use in our schools:
 - Adams Elementary School received gift #8737, and 9877 including two HP 19" flat panel monitor, HP DC7800 Desktop, ten 17" LCD monitors, and ten Officejet6300 All-in-One printers.
 - Cheldelin Middle School received gift #9764 including a HP DC7800 desktop.
 - Corvallis High School received gift #10194 including two All-in-One printers.
 - Jefferson Elementary School received gift #10227 including a HP 19" flat

- panel monitor, HP Compaq PC, and HP LaserJet printer.
- Mt View Elementary School received gift #10104 including a HP Compaq Notebook PC.
- Crescent Valley High School received gift #10107 including six HP LaserJet printers.

XI. CONSOLIDATED INFORMATION

A. CORRESPONDENCE

(Filed in Section V of the Official 2007-08 Board Minutes.)

B. INSTRUCTIONAL SERVICES ITEMS

1. INTER-DISTRICT TRANSFER INFORMATION

The board received information on four inter-district transfers.

2. EXTENDED FIELD TRIP INFORMATION

The board received information on the following field trips:

- Thirteen students from Corvallis High School's Boys' Varsity Basketball team traveled to Bend, OR on December 27 to December 29, 2007 to participate in the Varsity Holiday Tournament held at Summit High School. The team traveled with coaches, Greg Garrison, Casey Williams, and Athletic Director, Dan Monson. Transportation was provided by school and OSU rental vans. The team was lodged at the Sugarloaf Mt. Motel in Bend, OR. Transportation and lodging was covered by the funds from the athletic fund. Students were responsible for their meals.
- Fourteen students from Corvallis High School Science Olympiad Team traveled with retired teacher Nancy Meitle and three parents to the Invitational Science Competition in Camas, WA on January 12, 2008. Student expense was \$10.00 plus the cost of lunch, and money was made available from their reserve fund to cover the cost for any student who needed assistance.
- Nineteen students from the Corvallis High School Wrestling team traveled to Redmond, OR to participate in the Oregon Classic Wrestling Dual Championship from January 10 to January 12, 2008. They traveled with Coach Ron Sather, as well as two assistant coaches, in school and OSU rental vans. The team stayed at the Red Lion Hotel of Bend. All costs were covered by fundraising efforts through the student activity account and there was no cost to the students.

- Thirty-five students from Franklin Middle School's Science Olympiad Team traveled to Chimacum, WA to participate in the Science Olympic Competition held on January 18 to January 19, 2008. The students were transported by a First Student school bus with teacher Marcus Beck, five parents, and one additional non-related chaperone. The students contributed \$25.00 for the cost of transportation, and \$15.00 for meals. Breakfast and lunch on January 19, 2008 was provided by the team parents. The team spent the night in the Chimacum High School multi-purpose room free of charge. Funds were available through pre-existing funds for those students that needed financial assistance.
- Fourteen students from the Corvallis High School Science Olympiad Team traveled with their coach, Nancy Meitle, and two other chaperones to Chimacum, WA on January 18 through January 19, 2008 to participate in the Invitational Science Competition. Team transportation was provided by the First Student school bus service. The students contributed \$25.00 for the cost of transportation and \$15.00 for meals. Breakfast and lunch on January 19, 2008 was provided by the team parents. The team spent the night in the Chimacum High School multi-purpose provided free of charge. Funds were available through pre-existing funds for those students that needed financial assistance.
- Three students from the Corvallis High Speech Team and their Coach, Danielle Robertson, traveled to Portland State University to compete in PSU's Speech Tournament on February 1 and 2, 2008. The group traveled by private car and school van. They stayed at the home of Melinda Seeley, the coach's mother. The tournament fees were covered by the Student Activity Fund and the student's provided \$35.00 towards food and gas. The Student Body Account was available to subsidize any student who needed help to cover their cost of the trip.
- Two students from the Crescent Valley Speech Team and Coach Danielle Robertson traveled to Portland State University to compete in PSU's Speech Tournament on February 1 and 2, 2008. The group traveled by private car and school van. They stayed at the home of Melinda Seeley, the coach's mother. The tournament fees were covered by the Student Activity Fund and the students provided \$35.00 toward food and gas. The Student Body Account was available to subsidize any student who needed help to cover their cost of the trip.
- Five Crescent Valley High School choir students and their teacher, Emily Thielen, will travel to Vancouver, British Columbia on February 20 to February 24, 2008 to participate in the ACDA Northwestern Honor Choir Conference. The students and teacher will travel by school van and stay at the Fairmont Hotel in Vancouver. The students will be covering \$365.00 for their individual registration fee, and \$35.00 toward school transportation and the cost of four meals.
- Fifty four students and three teachers from the seventh grade class at Franklin Middle School will travel to Washington, D.C. on March 13, 2008 to March 21, 2008 along with seventeen additional parent chaperones. Transportation to and from the Portland Airport will be provided by First Student school buses. Super Shuttle will provide transportation

to the National 4-H Center in Chevy Chase, Maryland. All other ground transportation will be provided by public bus or METRO. The group will travel to and from Portland, OR and Washington, D.C. aboard Southwest Airlines and will stay at the National 4-H Conference Center. Students will have individual fundraising accounts and will be given numerous opportunities to raise their own funds for the trip. All fundraising is optional, but it is possible for students to earn the total cost of \$1380.00 to \$1400.00 for the trip through these opportunities. Students who have applied will receive \$200.00 to \$300.00 scholarships.

C. SUPPORT SERVICES ITEMS

1. NON-LICENSED PERSONNEL INFORMATION

The board received information on the following personnel actions:

Recommendation to Hire

- Elizabeth Ankarberg: Educational Assistant 2, 4.0 hours, Crescent Valley High School; effective January 16, 2008 (Temporary).
- Kathryn Graves: Educational Assistant 2 – Life Skills, 7.0 hours, Jefferson Elementary School; effective January 22, 2008 (Regular).
- Carol Stange: Food Service Assistant, 3.0 hours, Central Kitchen; effective January 15, 2008 (Regular).

Termination/Resignation

- DeAnne Cates: Child Care Provider, 6 hours per week, Adams Elementary School; effective February 12, 2008 (Resignation).
- Rhonda Holcomb: Business Specialist - OA, 8.0 hours, District Office; effective February 1, 2008 (Resignation).
- Becky Howell: Educational Assistant 2, 4.0 hours, Mountain View Elementary School; effective February 25, 2008 (Resignation).

2. UNAUDITED FINANCIAL STATEMENTS – DECEMBER 31, 2008

The board received the unaudited statements of revenues, expenditures, and fund balances for the various funds of the District for the periods ending December 31, 2007. (Filed as Supplemental Item #X-7 in the Official 2007-08 Board Minutes.)

3. ACCOUNTS PAYABLE CHECK SUMMARY

The board received the following information:

SCHOOL YEAR 2007-2008			
DATE	DESCRIPTION	CHECKS WRITTEN	TOTAL AMOUNT
12/21/07	A/P Quick Pay	1	\$ 4,080.00
12/28/07	AP Check Run	299	\$ 1,031,518.83
01/15/08	AP Check Run	140	\$ 437,087.14
01/17/08	AP Bond Run	29	\$ 742,942.12
01/18/08	AP FRL Kinder Run	74	\$ 6,310.00
01/29/08	AP QuickPay	1	\$ 112,220.64
Totals	Checks Written:	544	\$ 2,334,158.73

The detailed check distribution ledger is on file in the Business Services Office and is available for information during business hours.

4. BOARD POLICY IGBA – STUDENTS WITH DISABILITIES – FIRST READING

The board received a draft of this new policy. This policy helps to implement the latest requirements of the federal Individuals with Disabilities Act (IDEA).

5. ADMINISTRATIVE REGULATION IGBA-AR – CHILD IDENTIFICATION PROCESS – FIRST READING

The board received a draft of this new administrative regulation. This regulation helps to implement the latest requirements of the federal Individuals with Disabilities Act (IDEA).

6. BOARD POLICY IGBAE – SPECIAL EDUCATION – PARTICIPATION IN REGULAR EDUCATION PROGRAMS – FIRST READING

The board received a draft of this new policy. This policy helps to implement the latest requirements of the federal Individuals with Disabilities Act (IDEA).

7. ADMINISTRATIVE REGULATION IGBAE-AR – SPECIAL EDUCATION – PARTICIPATION IN REGULAR EDUCATION PROGRAMS – FIRST READING

The board received a draft of this new administrative regulation. This regulation helps to implement the latest requirements of the federal Individuals with Disabilities Act (IDEA).

8. ADMINISTRATIVE REGULATION IGBAF-AR – SPECIAL EDUCATION – INDIVIDUALIZED EDUCATION PROGRAM (IEP) – FIRST READING

The board received a copy of this new administrative regulation. This regulation helps to implement the latest requirements of the federal Individuals with Disabilities Act (IDEA).

9. BOARD POLICY IGBAG – SPECIAL EDUCATION – PROCEDURAL SAFEGUARDS – FIRST READING

The board received a copy of this new policy. This policy helps to implement the latest requirements of the federal Individuals with Disabilities Act (IDEA).

10. ADMINISTRATIVE REGULATION IGBAG-AR – SPECIAL EDUCATION -- PROCEDURAL SAFEGUARDS – FIRST READING

The board received a copy of this new administrative regulation. This regulation helps to implement the latest requirements of the federal Individuals with Disabilities Act (IDEA).

11. BOARD POLICY IGBAH – SPECIAL EDUCATION – EVALUATION PROCEDURES – FIRST READING

The board received a copy of this new policy. This policy helps to implement the latest requirements of the federal Individuals with Disabilities Act (IDEA).

12. ADMINISTRATIVE REGULATION IGBAH-AR – SPECIAL EDUCATION – EVALUATION AND ELIGIBILITY PROCEDURES – FIRST READING

The board received a copy of this new administrative regulation. This regulation helps to implement the latest requirements of the federal Individuals with Disabilities Act (IDEA).

13. BOARD POLICY IGBAJ – SPECIAL EDUCATION – FREE APPROPRIATE PUBLIC EDUCATION (FAPE) – FIRST READING

The board received a copy of this new policy. This policy helps to implement the latest requirements of the federal Individuals with Disabilities Act (IDEA).

14. BOARD POLICY IGBAK – SPECIAL EDUCATION – PUBLIC AVAILABILITY OF STATE APPLICATION – FIRST READING

The board received a copy of this new policy. This policy helps to implement the latest requirements of the federal Individuals with Disabilities Act (IDEA).

XII. OTHER DISTRICT BUSINESS

A. COMPENSATION PARAMETERS FOR NON-REPRESENTED SALARY STUDY COMMITTEE

The board received information regarding the compensation parameters for non-represented salary study committee prior to the board meeting. (Filed as Supplemental Item #IV-4 in the Official 2007/08 Board Minutes.) Superintendent Tarzian explained that the district needs the board's approval to initiate the review of non-representative salaries. She asked the board to set up a non-rep study committee to examine salaries of that employee group in order for the district to continue to offer salaries that are competitive to districts of a similar size and complexity. She explained that the committee would include two board members, central office staff, one community member, and possibly school principals.

Director Schuster expressed concern about whether or not the district could afford this review in salaries.

The superintendent replied that Ms. Rodeman, the district's business manager, had anticipated this need. She added that it is not unlike the bargaining that has to be done with other employee groups within the district.

MOTION #32: It was moved by Vice Chair Donohue and seconded by Director Higgins to advise the committee to consider providing non-rep salaries be set at competitive compensation compared with districts of similar size and complexity.

The motion was voted on and passed unanimously.

XIII. EXECUTIVE SESSION

No Executive Session was held.

XIV. ADJOURNMENT

There being no further business before the board, Chair Rodman adjourned the meeting at 9:30 p.m.

Blake Rodman, Chair

Dawn Tarzian, Superintendent

Prepared By: Chelsie Biegel

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