

MINUTES

Regular Meeting of the

BOARD OF DIRECTORS

Corvallis School District 509J
 1555 SW 35th Street
 Corvallis, OR, 97333

I. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 6:28 p.m. in the Board Room of the Central Administration Building, 1555 SW 35th Street, Corvallis, Oregon. The secretary recorded those present as listed below.

<p><u>BOARD MEMBERS PRESENT</u> Blake Rodman, Chair Lisa Corrigan Helen Higgins Bill Ten Pas John Turman</p>	<p><u>EXECUTIVE STAFF PRESENT</u> Dawn Tarzian, Superintendent Jim Hogeboom, Assistant Superintendent Kathy Rodeman, Business Services Director Jeanne Holmes, Human Resources Director Kim Patton, Construction Project Coordinator Chelsie Biegel, School Board Administrative Assistant</p>
<p><u>BOARD MEMBERS ABSENT</u> Matt Donohue, Vice Chair Anne Schuster</p>	<p><u>STUDENT REPRESENTATIVES PRESENT</u> Teresa Chan, Crescent Valley High School Hannah Carey, Corvallis High School</p>

II. PLEDGE OF ALLEGIANCE

Chair Rodman led the group in the pledge of allegiance.

III. COMMITTEE/BOARD MEMBER ITEMS

No board members presented.

IV. SUPERINTENDENT’S REPORT

Ken Kesey Literary Award - Superintendent Tarzian announced that Alison Clement, the classified librarian of Lincoln Elementary, won the Ken Kesey Literary Award at the 21st Annual Oregon Book Awards for her novel Twenty Questions, which is her second novel. Ms. Clement’s first is Pretty is as Pretty Does.

Jefferson High School Dance Performance - Superintendent Tarzian announced that the City of Corvallis would be helping to sponsor African American celebration activities in the month of January; including paying for the Jefferson High School dancers to come to Corvallis. She explained that the dancers will be performing an evening show on January 10, 2008. The city and district are making it possible for a day performance to occur for eighth graders from each middle school as well as selected classes from Corvallis High School and Crescent Valley High School. Superintendent Tarzian extended her appreciation to the City of Corvallis and specifically to Linda Weaver for the efforts provided for this learning experience for students.

Federal Title Funds - Superintendent Tarzian referred to articles in both The Oregonian and the Gazette Times newspapers. She clarified that Linus Pauling Middle School did not refuse federal Title I funds, explaining that schools actually cannot refuse Federal Title funds. These funds are allocated at the district level. She explained that the district is working with the author of the Oregonian article on a couple items in the story. In addition she and Chair Rodman spent considerable time in a meeting with Gazette Times staff regarding corrections for the story run in that paper as well.

Superintendent Tarzian explained that the Corvallis School District ceased to allocate Title I funds to Linus Pauling Middle School during the 2005-06 school year. In 2004-05 the district received the estimate for Title I funds and it was lower than it had been the previous year. Rather than cut back allocations at all five schools receiving Title I dollars the district made the decision to continue funding the four elementary schools and to support the Linus Pauling Middle School program with Title IIA funds and general funds. It was also determined that Cheldelin students were struggling with mastering reading standards and that district resources should be provided to this school as well. Starting in the 2005-06 school year, the first year that Linus Pauling Middle School did not received Title I funds, two additional teachers were budgeted for each middle school.

Superintendent Tarzian clarified that Linus Pauling Middle School had received a "Not Met" AYP rating in the 2003-04, 2004-05, and 2005-06 school years. She then explained that The Oregonian never contacted the Corvallis School District to learn about the specifics that went into the decision to no longer allocate Title I funds to Linus Pauling or the companion decision to fund the Title program with general fund dollars. She expressed that it was her belief that the Oregonian printed their assumption that since the funds were not provided, students' education suffered.

Superintendent Tarzian expressed a desire for the board to know that 66% of the students who attended the then Westland Middle School met or exceeded the state reading test in 2002-03; adding that in 2004-05, the last year they received Title I funds, 83% met or exceeded. She said this helps to understand why the district felt it was important to fund the program even if it could not dedicate Title I dollars. Last year, 2006-07, 87.48% of the students met or exceeded the reading test scores.

Superintendent Tarzian said that improvement has been made for all student groups, and that State School Superintendent Susan Castillo nominated Linus Pauling Middle School for the

Celebrating Success Award. Superintendent Tarzian explained that approximately only 75 schools are competitive for this recognition noting that the school demographics must fall within a certain range. Twenty-one schools, of the 75 qualified, were nominated with two in the Corvallis district. She noted that Linus Pauling Middle School was one of them. She went on to explain that since 2003 the students at Linus Pauling Middle School have been moved twice; two staffs were merged with minimal planning time, a school was torn down and another built. She said the staff could not even get into the new school ahead of the students; with all this transition, the school has achieved exceptional results.

V. PUBLIC TESTIMONY REGARDING 2008-09 BUDGET PRIORITIES

Anne Lowen, 1765 NW Arthur Circle, Corvallis, distributed and read from a prepared statement. (Filed in Section V of the Official 2007-08 Board Minutes.) She said she is the mother of a junior at Corvallis High School who plays in the band. She said that all supplies in all classes are covered by the school except for band class. She explained that her daughter earned credit for band just like she earned credit for chemistry, math and German. Ms. Lowen asked why band was the only academic class that required fundraising. She explained that band students and families have been working concessions at OSU football games in order to cover band fees, and expressed that she felt that Corvallis music programs were not being adequately funded. She explained that it takes 30 people for eight hours to work concessions, and they are lucky to raise \$1,000 in a day, making an hourly rate per person of about \$4.

Michael Smith, 3078 NW Snowberry Place, Corvallis, distributed and read from a prepared statement. (Filed in Section V of the Official 2007-08 Board Minutes.) Mr. Smith said that he has children in high school band, and noted that he and his wife play for local bands as well. He mentioned local ballot measure 02-58 that said it would support music in the schools, and said that was fair to infer the measure would cover K-12 music education. He noted that he was glad to see music in elementary schools, but that there is no choir in middle schools. He said he felt the depth in programs had not improved. He said that schools are often dependent on parents and students to fundraise. He then referenced a Gazette Times article that said the levy added \$150,000 into high school sports and activities, but it looked like \$120,000 went into varsity athletics. He said that a comparable amount of money should go into other parts of the educational system and other programs for credit, like music, instead of just extracurricular activities. He then noted that putting money into varsity athletics did not meet the goal that the levy promised to offer of health and physical fitness to all students.

Alissa Wall, a student at Corvallis High School, read from and distributed a written statement. (Filed in Section V of the Official 2007-08 Board Minutes.) She said she is a member of the Corvallis High School band ensemble. She said she has always had music to express herself with, and noted that when she lived in both California and Minnesota, each state had great music programs that started in elementary school. She explained that in Minnesota, although her middle school was considered one of the less affluent schools, the band program had three full time band directors; one for each grade. She went on to explain that Linus Pauling Middle School and Corvallis High School do not have the room or funds to have sectionals. She said that

music is a way to express herself as well as her anti-drug, and asked the board to help other students receive the gift of music like she has.

Mary Kleinhenz, 2345 NW Arthur Avenue, Corvallis, is the mother of a CHS freshman and a band enthusiast. She said that she started her son with private music lessons in the fifth grade and was told by the instructor that her son needed band experience to improve. She explained that music has become her son's sustained and binding interest, and it has come as a surprise to her to learn of the minimal funding for music, especially compared with the funds in surrounding districts. She talked about a conversation she had with the Gracewinds music store owner, who urged her to address the board about the lack of funding for music in schools. She explained that the owner told her the level of maintenance of school district instruments is lacking, and compared it to driving a car in drivers' education class without air-filled tires. She then referenced the levy that promised partial funds to support music appreciation in Corvallis schools.

Peg Cornell, a teacher in the district, wanted to thank the board and let them know what has been working in the passing of the local option levy. She said that the first thing that is working is smaller class sizes. She noted that at the elementary level, with implementation of Response To Intervention and new core curriculum materials, having smaller class sizes has made teachers' lives manageable, and the same is true at the middle school level. At the high school level, smaller class sizes makes providing vocational assistance easier and more successful. She said that team time is working. She said that it is important to give teachers time to work together to support students. She thanked the board for spending money with integrity, adding that she has heard several teachers say these are the smallest class sizes in 20 years.

Sean Hunter, 2880 NW Lincoln Avenue, Corvallis, distributed and read from a prepared statement. (Filed in Section V of the Official 2007-08 Board Minutes.) He said he is a 2006 graduate of Corvallis High School, a member of the OSU music department, and a lifetime resident of Corvallis. He expressed a feeling that music programs in the Corvallis district have been hit hard, and said that the levy money that seemed to be promised to music did not seem to show up. He said that working at the concession stands at OSU football games should not be the primary source of music funding, it should be an addition, and mentioned that other districts have a lot of money for music. Mr. Hunter explained that the most dedicated students in the music program are the ones who work the concession stands because they know the program needs the money. He explained that OSU invites high school band seniors to come play for a football game; however, the students who would be most interested are not able to attend due to working in the concession stands.

Nancy Tanner, said she has been a middle school teacher with the district for 27 years. She said that she started teaching before something like team time was ever even thought about, and wonders how teachers ever met the needs of students without it. She explained that team time allows teachers to do many things they could not before, such as look at specific students' strengths and weaknesses; differentiate in large projects such as the eighth grade mock congress; and plan projects such as sixth grade outdoor school. She said that other advantages of Team Time are that there is now time for teachers to help teachers; it eliminates the feeling of isolation

and doing it all alone; it gives new teachers a day-to-day time to meet with other teachers; and it allows time for veteran teachers and new teachers to share. She expressed support for formal collaboration time. She finished by saying that it would be wonderful if the high schools and elementary schools could have the same team time.

Carol Sumner, said she is a teacher at Linus Pauling Middle School and said that she loves teaching middle school because the students are so intriguing and entertaining, and that this is the time children are making many transitions and it is the time when teachers can make a positive impact on them. She expressed that she is able to make that impact because of team time and teacher collaboration; noting that collaboration is a big reason teachers and students are successful. She said that it is difficult to convey everything teachers do in team time; however, it is a great time to share with each other and not feel isolated. She mentioned a few things that team time allows teachers to do, such as: keep track of students by meeting with a support team of principals and counselors; discuss successes of students, not just problems; discuss positive recognition, for example 7th grade honor roll recognition. She also emphasized that team time impacts large groups of students as well individual students.

VI. PUBLIC TESTIMONY REGARDING OTHER TOPICS

Denise Cardinali, 6017 SW Grand Oak, Corvallis, expressed concern about the practice of posting class lists. Ms. Cardinali explained that class lists are posted on the windows of each school the last day before Labor Day weekend. She said that under a provision regarding “directory information”, parents must be given a chance to opt out. She said that this year she had not yet received legal notice on her rights. She encouraged the board to consider whether posting class lists on exterior windows in this day and age is safe, and encouraged them to eliminate the practice in order to ensure safety for all students. Director Ten Pas asked Ms. Cardinali if she had a solution. She replied that schools could send class assignments home in letters or post the lists in an interior location of the school in order for them to be relatively private.

Kathy Brewer, 7060 SW Deerhaven Drive, Corvallis, said she has a son who will soon enter fourth grade at Muddy Creek Charter School. She said they are excited about a new school, and have been waiting on a decision about the Inavale School site. She said it is frustrating because they don’t feel as though they have had any input into the decision, and asked for a process, aside from the public comment process, as a way to engage with the board.

John Dilles, 31456 Person Road, Philomath, OR 97370, distributed and read from a prepared statement. (Filed in Section V of the Official 2007-08 Board Minutes.) Mr. Dilles said he is one of the directors of Muddy Creek Charter School and said he is enthusiastic to collaborate with a positive science center at the Inavale site. He noted that he would like to see a decision on the Inavale School site made as soon as possible. He explained that big projects need to start small so they can gain momentum, and said that the charter school proposed to start small and early to enable growth. He also discussed grants, and explained to the board that the charter school cannot receive grants until they have a site location.

Payton James-Amberg, 6240 SW Trellis Street, Corvallis, distributed and read from a prepared statement. (Filed in Section V of the Official 2007-08 Board Minutes.) She said that she wanted to approach the site issue differently; instead of why Muddy Creek Charter School wants to be located at the Inavale School site, why does the district want the charter school to be located there? She explained that the other location the charter school is looking at is the Greenberry Grange. She said that the Grange is ready for the charter school to start tomorrow. She made comparisons between the Grange and Inavale in a handout she distributed to the board (filed as part of Ms. James-Amberg's statement). She stated that they were her opinions and not that of Muddy Creek Charter School. She said that it is important to have an involved community, which would be high at Inavale but even higher at the Grange site. When people think of the Grange building they think of the disrepair and do not think of the potential. She noted that the biggest plus of the Grange is that the charter school could begin immediately.

VII. STAFF TESTIMONY

There was no staff testimony presented.

VIII. SPECIAL REPORTS

A. FISCAL POLICIES

Kathy Rodeman, Business Services Director, discussed district fiscal policies. She explained that last spring a budget committee member had asked about fiscal policies. She said she recognized that many of the board members are involved in business and would recognize that to have an operation's financial funds balance down to zero every year is not a good way to operate a business, and noted that the district needs to make sure they have a sustainable operation. Ms. Rodeman made no guarantee that the newly passed state levy would be sustainable forever, noting that there is still a lot of volatility in state revenues. She reminded the board that the district is still in the first year of receiving levy funds. She said that the district did not know if those funds will automatically continue for the next five years; therefore, they needed to have a contingency plan. She explained that the district did not have a sufficient rainy day fund. She said that during a review of district funds, the budget committee came up with four main varieties of reserve.

The first is to keep the district contingency at 3.5%; that would be \$1.3 million designated for emergencies.

The second would be that the Corvallis School District would set up a rainy day fund, which would be triggered when either state school funds could not cover all costs, or if there was a district emergency. Ms. Rodeman noted that since the 1991-92 through the 2005-06 fiscal years, every year there had been a reduction in district funds. She also noted that the district has had a long history of struggling to make ends meet. She then explained that the district is using state

school improvement fund dollars to decrease class sizes; however, these funds are only guaranteed for two years.

The third she explained falls in the unappropriated funds; these funds would not be readily available, the district would always have to plan ahead one year to gain access to them. She explained that the first step was made by setting aside \$250,000 toward a \$2.7 million goal. She said the committee recommended that the board increase the amount set aside in the unappropriated ending fund balance from 3% to a 5% target.

The fourth area, Ms. Rodeman explained, is to have targeted reserves. She said the district needs to set aside money today in case it is needed for a specific event in the future. She expressed that it is a good practice and should be continued.

Chair Rodman asked if 5% was the goal, and if the district would work to achieve that goal over a period of time. Ms. Rodeman replied that that was correct. Chair Rodman recognized that the rainy day fund does not exist, but asked where the district is on the other goals. Ms. Rodeman explained that the appropriated contingency has been filled and made an analogy to buckets; she said that the contingency is like a bucket and that bucket is full in case there is an emergency. She then went on to explain that the unappropriated ending fund balance bucket is about one-tenth full; there is \$250,000 of the \$5 million goal, the rainy day bucket is empty, and the targeted reserves bucket is full with money that was set aside during the budget cuts, for the five year extending plan.

Chair Rodman asked if the \$800,000 that is annually set aside from the levy was part of the targeted reserves. Ms. Rodeman said yes, and that it is targeted to continue the local option levy even if some adverse factors do occur. She then expressed concern about the uncertainty of property values, and said that the district is not guaranteed that property values will continue to go up as much as they have in the past; therefore, the targeted reserves help to cushion setbacks such as that.

Director Corrigan asked for clarification regarding capital improvements, and asked if any capital improvement of any amount would need to be approved by the board. Ms. Rodeman replied that there was not a specific policy that required the board to approve capital improvements. She explained that if the district went out for a bond issue it is a practice that the board would approve it, and that district's bond counsel requires it, but that there was not a board policy that called for it. She explained that the committee was trying to make the board policies match what actually happens.

Director Corrigan asked if there was a minimum or maximum where capital improvement would ever come to the board. Ms. Rodeman replied that if the district had funding through the budget process it would be up to the district, and explained that if the district had funding through the bond issue then the assumption would be that the board had already seen the list of capital projects and had approved them; therefore, it would not be necessary to ask the board to specifically authorize that list of work. She continued by giving an example of roofing at schools; if for some reason money was approved for a roof at Adams Elementary, but that did

not work out, the district would typically have the authority to use that money to put a roof on another elementary school that needed one.

Director Ten Pas expressed appreciation for Ms. Rodeman working to create a rainy day fund, and said that it was good fiscal responsibility.

B. REVIEW OF KINDERGARTEN TUITION

Joe Richards, the school district attorney, joined Ms. Rodeman to discuss kindergarten tuition. Ms. Rodeman explained to the board that the district began the kindergarten enrichment program about ten years ago. She explained that a number of parents had asked for a longer kindergarten experience, so the district discussed that option with attorneys and the Oregon Department of Education to see if it could legally happen. One thing the district worked with is that kindergarten students only generate half as much money as a regular student in any other program; therefore, they only attend school half time under the paid state program. Because of this, the district felt they had the authority to charge tuition for a longer program. She explained that the current tuition for full- day kindergarten is \$295 per month for nine months, and said that the board approves the rates each year and the rates are built so that there are three full scholarships and two partial scholarships in every class. This year there are 219 out of the total 433 kindergarten students enrolled in the enrichment program or full day kindergarten. That equals a total of 64% of district kindergarten students. Ms. Rodeman explained that due to the popularity of the enrichment program, there is a lottery to determine which children have the opportunity to attend. She then added that with the lottery system, the district has never turned away parents if they cannot afford the program, even if the scholarships have already been disseminated. She added that sometimes the Oregon Department of Human Services has paid the tuition while the parent is in a job training program, and sometimes a partial payment plan is arranged. Ms. Rodeman explained that each elementary school has continued to offer a free half-day kindergarten program as the main academic program and full-day kindergarten is optional for enrichment.

Ms. Rodeman discussed a parent complaint that came to the district in the spring of 2007. She said this sparked a need for the district to have better communication with parents that the all-day kindergarten program is for enrichment purposes. Part of the parent concern was about whether the district could charge low income students for the kindergarten enrichment program. At that point the district contacted its attorney to figure out exactly what the ramifications were. She explained that in combination with Mr. Richards, the district decided that it could not charge tuition to low income families.

Ms. Rodeman explained that there are 143 kindergarten students who qualify for the district wide free and reduced lunch program; of those 143 students, 96 attend a kindergarten enrichment program or an all day program. She clarified that both Lincoln and Garfield Elementary Schools have continued to offer an all day program that uses federal funds, ergo not charging low income families. She said that currently 74 out of the 96 students who qualify for free and reduced lunch attend the all-day kindergarten program at either Lincoln or Garfield Elementary; at those

schools some parents who can afford to pay fees have paid extra fees for their child to attend the all-day program.

Ms. Rodeman explained that the district will refund tuition money to the parents who paid tuition fees at Lincoln and Garfield for the all-day program, and that the district will hereby consider those two schools as all-day kindergarten programs that will provide academic instruction throughout the day. After deducting the students in the Lincoln and Garfield programs, 22 other low income students attending Adams, Mt. View, Jefferson, Wilson, and Hoover were left over in the equation. Ms. Rodeman said that the district is currently working on preparing refunds to those families, and expected to have those refunds returned by the end of December. She also mentioned that because so many of the students were already receiving some kind of scholarship, it would not be very expensive for the district to make these refunds, and noted that it would cost the district about \$6,000 to refund fees paid to date, in addition to about \$7,500 in fees that will not be collected from these families for the remainder of the school year.

Ms. Rodeman explained that the district is planning to refund tuition only for the current school year and will not refund tuition from any previous years because it is the first year that the district became aware that it is illegal to charge low income families tuition. She also noted that immediate action was taken as soon as the district became aware of this issue. She added that if the district continues to offer a kindergarten enrichment program in the future, it is advisable to increase tuition to cover the costs of scholarships. This would increase the fee from approximately \$295 to \$335 a month.

Superintendent Tarzian noted that during the Program and Resource Review (PR2) Committee process, there was never any consideration to reduce the kindergarten programs to half day; being able to offer this enrichment program has a value that sometimes district staff doesn't even think about cause it has been in the district for such a long time and is certainly something that has been of high value to families. She explained that the cost of the program is approximately \$14.50 per day and \$4.83 per hour for a certified teacher's time to provide the enrichment program. She went on to say that this situation is a good opportunity to remember that laws are as fluid as their court cases' interpretation of them. Superintendent Tarzian described a situation in Oregon where some districts provide free all day kindergarten programs for everyone and some do not. She expressed a desire to reinforce the district staff's continuous commitment to listening to parent concerns. She also wanted the board to know that the refund decision is a district decision; it is made locally to benefit local families. She then said that she wanted to continue to do all the district can do locally to preserve the opportunity to offer the kindergarten enrichment program based on tuition; adding that it would be a hardship on the district to be required to dedicate money for a kindergarten enrichment program, in addition to being a hardship on families to have to pay for the program as well.

Director Turman asked if there was any danger or risk involved in offering a refund to just one group of parents. Mr. Richards replied that yes, it was a risk, and explained that the statute has been interpreted that even though the kindergarten program is not part of the regular school program, that students still cannot be charged tuition. Superintendent Tarzian said that the title funds issue is very different and that she did not think it could reach across to other schools. She

also noted that the district has been operating on the advice of the Oregon Department of Education and their attorney.

Director Ten Pas asked if the district increased tuition and decreased the number of paying families, would costs again increase by having spots that would be filled by free and reduced lunch students since the lottery would change in numbers. Ms. Rodeman replied that it could be possible, and noted that this school year there were 47 free and reduced lunch students who did not participate in the enrichment program. She said that there is always a chance; there are limited spots in the lottery and the district is not proposing giving preference in any way to free and reduced lunch students. She added that students will have an equal opportunity of enrolling in the program regardless of their income; income would be looked at after the lottery was conducted.

Director Ten Pas asked for clarification that there were an equal amount of families who could pay who also did not get into the program. Ms. Rodeman replied that that was correct.

Director Ten Pas then asked what the total cost of the existing full-day program was and what the cost would be if the district decided to maintain the program, and determined they could not charge for it. Ms. Rodeman replied that the budget amount for a full time teacher is \$74,600; in order to determine fees for the kindergarten program the district looked at half the cost of the teachers, \$1,500 for supplies, and an extra two half days for conference time for those teachers. She said this time estimate is based on class size of 22, with 17 families paying tuition, three students receiving a full scholarship, and two families paying a reduced amount that is approximately a third of the cost of the program. She noted that a lot of the refunds are a partial amount.

Director Ten Pas asked what the timeline was for making the decision regarding the kindergarten enrichment program's tuition and on full day kindergarten. Ms. Rodeman replied that kindergarten registration begins in February, and that between the current board meeting and February the district staff would be working to get an indication from the Oregon Department of Education what they intend to do for the 2008-09 school year. She added that she thought the district might be able to make the decision to refund families without board approval.

Superintendent Tarzian added that the board would need to set tuition for an enrichment program before families began to register their children.

Ms. Rodeman explained that district staff is on schedule to bring the tuition recommendation to the board in January. She then added that the district may end up needing to push kindergarten registration a month later until details regarding the enrichment programs are cleared up for next year.

Director Corrigan summarized an email she had sent to Ms. Rodeman in which she asked if free and reduced lunch students are not able to enroll in a full day kindergarten program due to the lottery, and would the district be able to provide transportation to a school with openings. She then explained that Ms. Rodeman had said it was not possible at this time.

Director Corrigan then discussed that when she had looked at the School Improvement Plan she had noticed that senate Bill 318 was supposed to establish, maintain and expand quality kindergarten programs within the school district. She expressed a desire to hold a discussion about whether the district can find it in the budget to offer an all day kindergarten program to every free and reduced lunch family that may need that program. Director Corrigan then asked about whether a student could be included in the lottery at a different school if they could provide their own transportation. Ms. Rodeman replied that it could be an option, and explained that under the current system families give the district their first three choices of schools they would want to attend and the district works hard to give families their top choices. She said there have been more demands for the enrichment program than there are seats available, so there is no guarantee that students would be able to enroll.

Director Corrigan asked if there really were no open all day kindergarten seats in the district. Ms. Rodeman replied that there were none for the current school year. Superintendent Tarzian announced that the all day kindergarten enrichment program is in very high demand, and explained that a couple of the schools who offer this program receive federal funds and can afford the program because they have pooled poverty. She went on to explain that when there are a lot of students in poverty together, their education suffers, which creates a conundrum; if all children in poverty are sent to those pooled poverty schools, it undermines the quality of education they would receive. She expressed that it would be wonderful if the district could use Title funds for all schools with children in poverty; however, it is not possible under the guidelines.

Chair Rodman reminded the board that all students who attend Lincoln and Garfield Elementary Schools receive all day kindergarten.

C. AUXILIARY SERVICES DEPARTMENT REORGANIZATION

Jeanne Holmes, Director of Human Resources, spoke on the Auxiliary Services Department reorganization. She noted that the district had help from several outside partners within the city and Oregon State University. She explained that one of the greatest bits of knowledge the district received from their review is that under the way the previous Auxiliary Services Department structure, the span of employees reporting to the director was too vast.

She described that within the reorganization plan Auxiliary Services will be combined with Business Services. She outlined what the new positions will be called and how they will serve the Auxiliary Services Department, adding that the plan will create two new positions, and will allow the foreman position to supervise workers but not hiring staff. Ms. Rodeman added that the director position will not be filled; it is an exchange for a less expensive position. She said the bond project coordinator position will be discontinued next fall, and Food Services and Facilities Maintenance will report to Business Services. Ms. Holmes added that currently only Maintenance III workers, the most skilled, are employed, and have been performing tasks such as blowing leaves; through this plan the district will add more Maintenance I and II employees,

which will save money over time. She explained that this reorganization will increase Ms. Rodeman's workload, as she is acting as director, and that additional clerical staff will be obtained to help Ms. Rodeman.

Ms. Holmes then discussed the costs of the reorganization. She explained that half of the current Auxiliary Services Director's salary is being paid for by bond dollars. If the current model was used, and a new Auxiliary Services Director was hired, it would cost the district an additional \$68,000; however, with this new model it will only cost about \$15,000-\$30,000.

Director Higgins asked if it was a question of keeping custodial work in-house or outsourcing. Ms. Rodeman responded that there was discussion about custodial services, and it was decided to keep those services in-house.

Ms. Holmes said that currently some services are contracted out because district employees do not possess the skills or the time. She also added that the community partners that assisted with the review gave specific advice not to contract out custodial services. Ms. Holmes noted that it had not worked for other districts that had done it in the past.

Director Ten Pas voiced his concern with putting more responsibility on Ms. Rodeman. He noted that even with help, it is too much responsibility. He said that while he appreciates some of the efficiencies, he said he also wants to make sure that the expertise is there as well. He added how important he felt it was to have employees with architecture and contracting knowledge. Ms. Holmes responded that district needs are shifting and that auxiliary services are changing.

Chair Rodman asked Ms. Holmes and Ms. Rodeman what they needed from the board. Ms. Rodeman replied that the board approves the creation of non-represented salaries positions; the reorganization plan has created three new non-represented employee titles that will be presented to the board in January for approval.

D. SENATE BILL 10

Superintendent Tarzian explained that she had asked the district's attorney, Joe Richards, to explain Senate Bill 10 to board members and answer any questions they may have regarding how it will affect them as elected officials.

Mr. Richards explained to the board that they did not have to file an annual statement of economic interest; Senate Bill 10 did not change that. He said he thought that Senate Bill 10 was really about verifying gifts given to board members. He explained that board members cannot accept gifts greater than \$50.00 in one year from anyone who may have an interest in the legislative or administrative aspects of the school board of. He told the board that they could accept an honorarium from a group, but only if it was less than \$25.00. He also noted that board members can only accept a meal at a meeting if they are a scheduled speaker; however they can receive meals at school board executive sessions. Lastly, he explained that no entertainment could be provided to them.

Chair Rodman posed a hypothetical scenario to Mr. Richards in which a board member was given tickets to an OSU sporting event, but not because they were a member of the board. Mr. Richards replied that if there was any suspicion that the tickets were given to them as a public official, it would be a violation. Chair Rodman then asked if it was okay for a friend to give a board member tickets. Mr. Richards said it would be acceptable if it was less than a \$50.00 value and only happened once a year. However, he warned the board to exercise caution.

Director Ten Pas stated that his understanding of the bill was that a board member could accept gifts as long as it was clear that said person had no direct correlation to or interest in the Corvallis school district and school board. Mr. Richards replied that Director Ten Pas was correct; however, each board member should be prepared to prove that their gift had nothing to do with the fact that they are a member of the school board.

Director Higgins asked if a board member could accept a \$50 gift from 50 different people. Mr. Richards replied in the affirmative.

Director Corrigan asked if a board member was invited to come to an event or a seminar, and all other attendees were required to pay five dollars for a meal, would a board member have to pay those five dollars as well. Mr. Richards replied that unless a board member was invited to be a speaker, they would have to pay the same fees as all other attendees.

E. 2007-09 LINN BENTON LINCOLN EDUCATION SERVICE DISTRICT RESOLUTION SERVICES PLAN PRESENTATION

Ms. Rodeman presented the LBL ESD Resolution Services Plan to the board. She explained that the ESD is a local government and operates like any other local government in Oregon, but is an intermediary between the school district and the Oregon Department of Education. She said the ESD that covers the Corvallis school district covers Linn, Benton and Lincoln Counties. Ms. Rodeman expressed that the key item she would like the board to know is that the ESD is funded by property taxes in the state school fund. Part of that funding requirement for the ESD is that 90% of the money they receive is allocated back to the districts that they serve. She explained that superintendents of the LBL ESD meet as a group to negotiate what kinds of services all school districts will receive. Those services are Tier 1, which is the base level of service provided to every district regardless of size or income. She explained that over the last six years it was noticed that Tier 1 services were primarily benefitting smaller school districts, and larger districts were not getting their fair share. She said it was former superintendent Jim Ford who was finally able to get the ESD and the superintendents to agree to split the services so that there were fewer Tier 1 services, and more Tier 2 services. She explained that Tier 2 services come from discretionary money that gets distributed among districts; each district determines the services it receives from the ESD using its portion of that money. She referenced a list of services the board received in advance of the meeting that included all the ESD services the district is currently using, along with the budget process so the board could see what is included in Tier 2 services. She explained that if these services were not paid for under Tier 2, they would very likely be paid from general funds.

Chair Rodman asked if the district had individual contracts with the ESD for each service that was listed. Ms. Rodeman replied that the ESD prefers to have contracts for the majority of their individual services.

F. CHS TENNIS COURT UPDATE

Kim Patten, Construction Project Manager, provided the board an update on the Corvallis High School Tennis Court construction. She explained that bids are due December 27, 2007, and are scheduled to be awarded at the January 14, 2008 board meeting. Ms. Patton distributed a document to the board that outlined the district engineer's most recent pricing estimate. (Filed as Supplemental Item VII-11) She explained that if construction was delayed until spring or summer, the board could expect a 5-10% reduction in cost on the court construction only.

Ms. Patten noted that the current estimates were higher than the estimates the board received at the August 13 board meeting, due partly to the fact that the City of Corvallis planning commission required improvements along 16th Street and expensive drainage work, and partly to rising asphalt prices.

Ms. Patten said the engineering company the district used is confident that there will be no delay due to material acquisition; however, she explained that the acrylic surfaces would have to be postponed until the summer, whether or not the board decided to proceed with winter construction.

Director Higgins asked when the district would make the decision between building four or six tennis courts. Ms. Patten replied that the district was currently soliciting bids for four courts and six courts. She said the board would be asked to make the final decision at the January 14 board meeting.

Director Higgins pointed out that a few of the board members had received an email from Hunter Lipscomb, the tennis pro at Timberhill Tennis Club which Director Higgins forwarded to other board members. Ms. Patten replied that the district had invited Mr. Lipscomb to review the plans for the courts with the planning team, and said that the district is looking for expert opinion from the community. Chair Rodman noted that Mr. Lipscomb had pointed out that there were community groups who had hoped to discuss the courts before they were constructed. He also asked if the acrylic courts could be constructed in the spring instead of the summer. Ms. Patten explained that the temperature had to be at least 50 degrees and rising and the weather needed to be dry in order to put in the acrylic; also if they put acrylic on in the spring it would interfere with the tennis teams.

Director Corrigan said that Corvallis High School hoped to have six courts constructed because they need that many in order to have tennis in physical education classes, as well as so they could have boys' and girls' tennis teams practice at the same time. She explained that Corvallis High School would also like to know the budget and costs for the courts so they could ask the

community to help raise money if needed. Ms. Rodeman replied that the district had identified \$700,000 allocated for the project, and said that in January it would be known how far that money could go. She explained that she and Ms. Patten were trying to give the board time to think about the project and to raise any questions they might have. She explained that if the construction was put on hold until summer, with a completion time of August 15, 2008, it would allow the contractor the ability to fit this project into an already planned schedule, thus eliminating the premium attached to the winter construction estimated costs.

Director Corrigan asked if there was any way to ask for a spring construction cost. Ms. Patten replied that there was, and asked for clarification if they would be asking for a price with a June 21, 2007 completion date. Director Corrigan said she thought that an end of spring completion date would meet the needs for different organizations that would use the tennis courts. Ms. Patten answered that she would put that in a subsequent document for the board's information.

Director Turman asked for clarification regarding winter construction versus spring/summer construction, and asked if acrylic would be included in the winter as well in the summer. Ms. Patten said that it would, but the courts would only have asphalt by spring due to the necessary weather conditions needed to apply the acrylic.

Director Higgins asked if the district applied for any grants that are available through cities. Ms. Patten replied that the district had approached the city of Corvallis but the city was not interested. Director Higgins suggested putting the tennis court construction on the agenda for the next city meeting. Superintendent Tarzian replied that she would add this item to the next city meeting agenda.

G. LEASE OF FORMER INVALE SCHOOL BUILDING

Superintendent Tarzian began the discussion with an update on partnership work with Oregon State University. She said that she used the word partnership loosely because the district has not allocated funds or resources to open their own regional science center. She explained that the district has the building and the land to offer and that they are a considerable investment. Superintendent Tarzian mentioned that she was a member of the Mid-Valley Partners, a group including the president of Oregon State University, the Dean of the OSU College of Education, the superintendents of both the Albany and Philomath School Districts, the superintendent of the LBL ESD, and the president of Linn Benton Community College (LBCC). She noted that the Mid-Valley Partners hip group shares a goal to diminish barriers for children and to begin thinking about their education as seamlessly as possible. She added that on the basis of these shared goals, she approached OSU President with the district's vision of a regional science center at the Inavale site. She said that there was enough interest that she volunteered to author the district's vision; the University's vision was then added.

Superintendent Tarzian explained that her reason for turning over the Corvallis vision to the University was because as superintendent she does not have the resources, nor does the school district, to make the science center a realization on her own. She said that the time she has spent

with university staff led her to believe that they have an interest in a science center, and that the ideas university staff had articulated aligned with the district vision. She went on to explain that in her original draft she did not include any stipulations or requirements that would limit the university's vision of the Inavale site; including the addition of the Muddy Creek Charter School (MCCS). She said that both the Albany and Philomath school districts, along with LBCC and the ESD, are interested in being involved in a regional science center.

Superintendent Tarzian said the charter is more intricately involved in the current draft of the science center plan, due to the university's interest in having the charter school on site; however, there were concerns presented about the involvement of the charter school with the regional science center. She said that university staff expressed a desire to research any legal liabilities that they might have in having K-12 students at a research facility that is primarily overseen by the university for the purposes of education and research. She also mentioned that the university was concerned with how the impact of the charter school would affect the involvement of mid-valley partners and the potential of other community partners. Superintendent Tarzian also shared that there was concern expressed by the Albany and Philomath superintendents regarding whether having a charter school at the center of the science center would be an asset or a deterrent. Superintendent Tarzian noted that questions were raised about whether or not charter schools are stable, and whether or not it would be wise to make MCCS a partner while applying for grants. Another concern the superintendent mentioned was that of a fellow K-12 partner who said they were not interested in a program that would only target 85 charter school students; the center should be a regional partnership so that hundreds of students might have the educational opportunity.

Superintendent Tarzian explained that the board would not be making any decisions at tonight's meeting regarding what the Inavale site would be used for; she said she just wanted to explain the discussion that had gone on regarding the science center and the university so that the board was informed.

Ms. Rodeman announced that it is still unknown whether or not the district has a valid building occupancy permit for the Inavale School site. She explained that district engineers and architects have told her if the site is used as a charter school, and the use of the school did not change, that it shouldn't trigger anything through the building code for change in occupancy. However, it is not clear whether the permit is actually valid. If the district does possess a valid occupancy permit, the district could then lease or rent the building without having to meet new requirements for the occupancy of the building; however, if the permit is not valid, then it could trigger the need for repairs such as a water tank system estimated to cost around \$12,000-16,000 and replacing of ceiling material that could be considered a fire hazard. Ms. Rodeman added that the nature trail that the district had built is actually on the property of the heirs rather than on the school property, adding that the heirs have very clearly expressed that it be made clear to any future renters that the trail is private property and not to be used. Ms. Rodeman explained that maintenance staff had been asked to post signs in the mean time, that it is a no trespassing area. She also explained that if the Inavale site becomes a school the heirs have requested to have a fence installed, which is estimated at \$10,500.

Ms. Rodeman explained that it had come to light that the district has more latitude than previously thought in terms of what could happen with the property. As presented at the November 19 board meeting, there were three options for the site: rent, lease, or convey to another party. However, there are drawbacks to leaving the building empty; the lack of heat and airflow has created a moisture problem in the building, therefore having some kind of heat and airflow circulation would be one of the ways to keep that building operable. Ms. Rodeman explained that all of the domestic piping for the water had been replaced and that water system tests came out with clean results everywhere except the kitchen; therefore, one of the provisions for future renters would be that they don't use the kitchen sink for food purposes. Ms. Rodeman clarified that one of the options the district has been considering would be to rent the building for a year with very explicit language regarding renting rights in the contract. She reminded the board that she had given them a copy of the original memorandum along with a breakdown of cost for that one year rental agreement. She explained that staff had been trying to come up with the cost of renting the building on a temporary basis of any kind that would allow both a capital reserve to replace a capital system and amortize those every time and operating cost recovery, so that there would be no subsidy for the use of that building.

Chair Rodman said that he was hoping for the board to look over Ms. Rodeman's handout and ask her questions via email or phone over the next few weeks. He then asked Ms. Rodeman to briefly outline how this rental agreement might come to the board in the future.

Superintendent Tarzian said that the district would make as clear as possible in this one year lease what would be desired of the charter school. She went on to explain that without any further guidance from the board she believed that the district would structure the lease agreement to result in no cost to the district or no subsidy by the district. She noted that a charter school would typically want to find a location that could be communicated to the public that would be in effect longer than one year. She expressed her belief that if there were room for a charter school in the middle of a regional science center, that it would make the science center stronger. She added that she felt it could be a problem starting with the charter school before developing a science center because it may compromise acquiring the science center. She noted, however, that she did not know for certain if the science center would be a certainty.

After a request by Chair Rodman board members indicated if they were comfortable asking Ms. Rodeman questions later, after hearing all of her information. Director Higgins asked when the decision date was going to be. Superintendent Tarzian answered that the district hoped for a decision at the January 14 board meeting.

Chair Rodman asked what the board would be deciding. Ms. Rodeman told the board that they would decide whether or not it would be okay to rent out the Inavale building for a year, whether or not the board would want to subsidize the charter school, and to direct staff to negotiate an agreement that would accomplish the previous items. Superintendent Tarzian added that the board does have other options and if the majority of the board were to see that it would be better to choose an option different from renting to the charter school, that it would substantially alter the direction the district would go with the Inavale building. She added her thoughts that leasing

the Inavale building for one year seemed to be the best recommendation for many reasons including having the heat on in the building.

Director Higgins asked if she understood correctly that the monthly rent in a year-long lease would \$1,031. Ms. Rodeman replied that she was correct and that the figure included district capital reserve and operating costs. Superintendent Tarzian added that the rent would be unsubsidized and would include a fee that the charter would pay to go toward future capital improvements for the site. She then asked Ms. Rodeman to clarify if the monthly rental fee was with a valid occupancy permit. Ms. Rodeman replied that the monthly rent would include a valid occupancy permit, but that it does not include any of the costs that it would take to upgrade the fire safety systems or the fence costs, if such things were necessary. She added that she had not yet checked to see if it was a legal requirement to put up a fence; currently it was just a request by the heirs. She discussed that in order to estimate the costs of normal maintenance for Inavale she took the average of the former Dixie School facility and Inavale's costs. She added that the cost should be close to \$0.97 per square foot.

Director Higgins asked when the district would know if Inavale has an occupancy permit. Ms. Rodeman replied that the district hoped to have better information by January. Superintendent Tarzian added that the district would let board members know as soon as practicable so that they could consider that information in their decision-making regarding the Inavale site.

VIII. CONSOLIDATED ACTION

MOTION #23: It was moved by Director Ten Pas and seconded by Director Higgins to approve the consolidated action items. The motion was voted on and passed unanimously

Director Ten Pas noted that he would like to have a board discussion at a later date about board policy JC regarding school boundaries; board policy JCA regarding transfers; and board policy KL regarding public complaints.

Regarding the admissions policy Director Corrigan asked whether the state law requiring students to be age six on or before September first to enter the first grade and age five on or before September first to enter kindergarten would change anything about holding students back a grade. Ms. Rodeman replied that no, it did not. Superintendent Tarzian reminded the board that mandatory school attendance in Oregon does not begin until age seven.

Regarding the cyber bullying policy Director Corrigan asked whether the district could get involved if cyber bullying happened in someone's home or if it has to take place or be initiated in a school. Superintendent Tarzian replied that she thought it was a jurisdiction issue. She noted that it was a good question because the courts continue to define what consequences for students can be for what happens outside of school property; however, cyber bullying is impacting the school environment and the constantly evolving policy communicates what the district can do.

Director Corrigan referenced page six of the financial statements on land funds, noting that it said the district purchased 1252 Pierce Way in January 2007 because it is close to Corvallis High

School. She asked what the intentions were with that location and also whether or not it came out of the Corvallis High School portion of the bond. Chair Rodman asked if Ms. Rodeman could get an answer to her late.

A. APPROVAL OF MINUTES

The board adopted the minutes of the October 8, 2007 meeting as submitted.

B. SUPPORT SERVICES ITEMS

1. LICENSED PERSONNEL RECOMMENDATIONS

There were no licensed personnel recommendations.

2. RESOLUTION NO. 07-1201 – APPOINTMENT OF STUDENT BODY FUND CHECKING ACCOUNTS

The board approved this resolution. This resolution updates and identifies the school and authorized signors utilizing Student Body Fund Checking accounts that facilitate onsite service delivery in limited circumstances. (Filed as Supplemental Item #I-21 in the Official 2007-08 Board Minutes.)

3. BOARD POLICY AC—NONDISCRIMINATION—REVISION—SECOND READING

The board approved this revision. This revision prohibits discrimination based sexual orientation. Sexual orientation is defined as “sexual orientation as an individual’s actual or perceived heterosexuality, homosexuality, bisexuality or gender identity, regardless of whether the individual’s gender identity, appearance, expression or behavior differs from that traditionally associated with the individual’s sex at birth.” (Filed as Supplemental Item #XII-3 in the Official 2007-08 Board Minutes.)

4. BOARD POLICY GBA—EQUAL EMPLOYMENT OPPORTUNITY—REVISION—SECOND READING

The board approved this revision. This revision states that equal employment opportunity includes nondiscrimination of sexual orientation. (Filed as Supplemental Item #XII-4 in the Official 2007-08 Board Minutes.)

5. BOARD POLICY JB—EQUAL EDUCATIONAL OPPORTUNITY—REVISION—SECOND READING

The board approved this revision. This revision adds sexual orientation to the Equal Education Opportunity agreement. (Filed as Supplemental Item #XII-5 in the Official 2007-08 Board Minutes.)

6. BOARD POLICY DA—FISCAL POLICIES – REVISION – SECOND READING

The board approved this revision. This revision combines Target Ending Fund Balance and Contingency into a new expanded section entitled *General Fund Ending Fund Balance*. (Filed as Supplemental Item #XII-6 in the Official 2007-08 Board Minutes.)

7. BOARD POLICY DIC – FINANCIAL REPORTS – RESCIND

The request to rescind the policy was approved by the board. (Filed as Supplemental Item #XII-7 in the Official 2007-08 Board Minutes.)

**8. BOARD POLICY EFA—LOCAL WELLNESS/NUTRITION PROGRAM—REVISION—
SECOND READING**

The board approved this revision. The revision only changes legal references. (Filed as Supplemental Item #XII-8 in the Official 2007-08 Board Minutes.)

9. BOARD POLICY GBDA—MOTHER FRIENDLY WORKPLACE—NEW—SECOND READING

The board approved the policy. This policy provides mothers an accessible, private room with a lock that would allow the mother to breast feed. (Filed as Supplemental Item #XII-9 in the Official 2007-08 Board Minutes.)

10. BOARD POLICY GBEC—DRUG-FREE WORKPLACE—REVISION—SECOND READING

The board approved the revision. This revision brings the policy up to date with Oregon law. (Filed as Supplemental Item #XII-10 in the Official 2007-08 Board Minutes.)

**11. BOARD POLICY GCDA/GDDA—CRIMINAL RECORDS CHECKS/FINGERPRINTING—
REVISION—SECOND READING**

The board approved the revision. The only changes made to this policy were legal references. (Filed as Supplemental Item #XII-11 in the Official 2007-08 Board Minutes.)

12. BOARD POLICY JEC—ADMISSIONS—REVISION—SECOND READING

The board approved the revision. This revision allows students that have not reached 21 years of age at the beginning the of the school year and who have not completed high school diploma requirements to be allowed to attend a district high school in order to complete diploma requirements. (Filed as Supplemental Item #XII-12 in the Official 2007-08 Board Minutes.)

13. BOARD POLICY JECA—ADMISSION OF RESIDENT STUDENTS—REVISION—SECOND READING

The board approved the revision. This revision allows students that have not reached 21 years of age at the beginning the of the school year and who have not completed high school diploma requirements to be allowed to attend a district high school in order to complete diploma requirements. (Filed as Supplemental Item #XII-13 in the Official 2007-08 Board Minutes.)

14. BOARD POLICY GBNA/JFCF—HAZING/HARASSMENT/INTIMIDATION/BULLYING/MENACING—REVISION—SECOND READING

The board approved the revision. This revision adds cyberbullying as part of hazing, harassment, intimidation, and bullying. (Filed as Supplemental Item #XII-14 in the Official 2007-08 Board Minutes.)

15. BOARD POLICY JFCF/GBNA – HAZING/HARASSMENT/INTIMIDATION/BULLYING/MENACING – REVISION – SECOND READING

The board approved this revision. This revision adds cyberbullying as part of hazing, harassment, intimidation and bullying. (Filed as Supplemental Item #XII-15 in the Official 2007-08 Board Minutes.)

16. BOARD POLICY—KBA—PUBLIC RECORDS—REVISED—SECOND READING

The board approved this revision. This revision states that the district will respond as soon as practicable upon a public records request. (Filed as Supplemental Item #XII-16 in the Official 2007-08 Board Minutes.)

17. FOOD SERVICES SCHOOL LUNCH PRICING CHANGES

The board approved the food services lunch pricing changes. (Filed as Supplemental Item #X-4 in the Official 2007-08 Board Minutes.)

18. AUTHORIZE SCHOOL BOARD ADMINISTRATIVE ASSISTANT NON-REPRESENTED POSITION

The board authorized the School Board Administrative Assistant Non-Represented position. (Filed as Supplemental Item #IV-2 in the Official 2007-08 Board Minutes.)

IX. CONSOLIDATED INFORMATION

A. CORRESPONDENCE

(Filed in Section V of the Official 2007-08 Board Minutes.)

B. INSTRUCTIONAL SERVICES ITEMS

1. INTER-DISTRICT TRANSFER INFORMATION

The board received information on 18 inter-district transfers.

2. EXTENDED FIELD TRIP INFORMATION

The board received information on the following field trips:

- Eleven students from Crescent Valley High School traveled to Sea-Tac, WA November 16-19, 2007 and participated in the Honor Band Clinic and the Band Director Conference. Their director, Kris Janes, along with another chaperone accompanied the group. They traveled by charter bus. They stayed at the Double Tree Hotel next to the Seattle airport. Cost for each participant was \$271.00.
- Twelve students from Crescent Valley High School will travel to Wilsonville, OR on December 27-29, 2007 and compete in the Wilsonville Invitational Tournament. Their coach, Mike Stair, along with two other teachers will accompany the group. They will travel by private car and school van, and stay at the Comfort Inn in Wilsonville. Cost for each participant will be covered by the boys' basketball program and subsidized by fundraising. All rooms provided will be complimentary, but a deposit of \$250.00 will be required upon check-in for incidental expenses. A charge of \$157.50 will be charged for breakfast for the entire group's stay.
- Ten students from Corvallis High School Girls' Varsity Basketball team went on a team retreat to the Verheyden family home in Boring, OR on November 16-18, 2007. They were chaperoned by three coaches and two parents, and they traveled by private vehicle. The only participant expense was for food since the lodging was free.
- Ninety-five students from Adams Elementary will travel to Camp Magruder near Tillamook, OR May 21-23, 2008 to attend the OMSI Science Camp. This is an extended field science study on life sciences and geology. Teachers Peggy Thomson, Joseph

Williams, Tracy Fischer, and Amanda Cooper-Rodman, along with twenty parent chaperones will accompany the group. They will travel by school bus. Cost for each participant is \$120.00. They will stay at the camp's cabins with parent volunteers monitoring each cabin. Cost will be covered by students and fundraising activities will help pay for chaperones, scholarships, and some student costs. Bus transportation will be covered by the Adams Parents and Teachers group.

- Sixty-five fifth grade students from Wilson Elementary School will travel to Camp Kiwanilong in Warreton, OR on June 2-6, 2008 for an extended field trip. The main focus of this field trip is Oregon history. They will visit museums and locations that concentrate on Oregon's past. The students will be joined by three teachers, two cooks, one bus driver, one lifeguard, and approximately twenty parents. They will have Valley Charter of Lebanon and private cars (if necessary) to provide transportation. Cost of \$150.00 per student will be offset with fundraising activities and donations. Scholarships are available.

C. SUPPORT SERVICES ITEMS

1. NON-LICENSED PERSONNEL INFORMATION

The board received information on the following personnel actions:

Recommendation to Hire

- Wanda Arp: Administrative Assistant 2 – OA, 8.0 hours, Garfield Elementary School; effective November 19, 2007 (Regular).
- DeAnne Cates: Child Care Provider, 1.2 hours, Adams Elementary School; effective November 13, 2007 (Regular).
- Katie Cochran: Educational Assistant 2, 7.0 hours, Garfield Elementary School; effective November 26, 2007 (Regular).
- Shannon Dooley: Administrative Assistant 1, 8.0 hours, District Office; effective November 19, 2007 (Regular).
- Humberto Nation: Educational Assistant 2, 4.0 hours, Garfield Elementary School; effective November 19, 2007 (Limited Term).
- Safiyah Phady: Educational Assistant 2, 5.5 hours, Educational Assistant 1, 0.5 hours, Garfield Elementary School; effective November 19, 2007 (Limited Term).
- Karen Robinson: Administrative Assistant 1, 8.0 hours, Cheldelin Middle School; effective November 13, 2007 (Regular).

Termination/Resignation

- Michaela Gonzalez: Administrative Assistant 1, 5 hours, Educational Assistant 1, 1.5 hours, Lincoln School; effective November 30, 2007 (Resignation).
- Margaret Pierce: Educational Assistant 2, 7.0 hours, Linus Pauling Middle School; effective December 14, 2007 (Resignation).
- Jeannie Scott: Educational Assistant 2, 6.5 hours, Lincoln School; effective November 27, 2007 (Resignation).

*Superintendent's non-licensed–Head Coach, Assistant Coach/Club Advisor recommendations*Head Coaches

- Brendan Courtot: Head Wrestling Coach, Crescent Valley High School; New Hire.
- Greg Garrison: Head Boys Basketball Coach, Corvallis High School; Re-Hire.
- Ron Sather: Head Wrestling Coach, Corvallis High School; Re-Hire.
- Michael Stair: Head Boys Basketball Coach, Crescent Valley High School; Re-Hire.
- Judy Storie: Head Swimming Coach, Corvallis High School; Re-Hire.
- Kodi Waite: Head Girls Basketball Coach, Crescent Valley High School; Re-Hire.
- Rex Watkins: Head Swimming Coach, Crescent Valley High School; Re-Hire.
- Joe Williamson: Head Girls Basketball Coach, Corvallis High School; New Hire.

Assistant Coaches/Club Advisors

- Will Boshuizen: Assistant Boys Basketball Coach, Crescent Valley High School; Re- Hire.
- Jenni Bunkelman: Freshman Class Advisor, Crescent Valley High School; New Hire.
- Bryan Campbell: Assistant Wrestling Coach, Crescent Valley High School; New Hire.
- Jessica Comstock: Assistant Girls Basketball Coach, Crescent Valley High School; New Hire.
- Sheila Fowler: Freshman Class Advisor, Crescent Valley High School; New Hire.
- Tiffany Gitt: Assistant Girls Basketball Coach, Crescent Valley High School; Re-Hire.
- Nathan Harris: Assistant Wrestling Coach, Corvallis High School; Re-Hire.
- Benjamin Haynes: Assistant Ski Coach, Crescent Valley High School; New Hire.
- Tom Heath: Assistant Boys Basketball Coach, Corvallis High School; Re-Hire.
- Matthew Hein: Assistant Boys Basketball Coach, Crescent Valley High School; Re-Hire.
- Chad Huber: Assistant Ski Coach, Crescent Valley High School; Re-Hire.
- Kristine Janes: Musical Assistant, Crescent Valley High School; Re-Hire.
- Lydia Kapsenberg: Assistant Swimming Coach, Crescent Valley High School; Re-Hire.
- Anna Merwin: Musical Director, Crescent Valley High School; New Hire.
- John Mickenham: Game Management, Corvallis High School; Re-Hire.
- Carly Moran: Assistant Volleyball Coach, Corvallis High School; New Hire.
- Chad Morrow: Assistant Boys Basketball Coach, Corvallis High School; New Hire.
- Lindsay Schnell: Assistant Girls Basketball Coach, Corvallis High School; New Hire.
- Laurie Schrock: Winter Concession Supervision, Corvallis High School; New Hire.
- Kevin Skillings: Assistant Wrestling Coach, Corvallis High School; Re-Hire.
- Malia Storie: Assistant Swimming Coach, Corvallis High School; Re-Hire.
- Nova Sweet: Assistant Girls Basketball Coach, Corvallis High School; New Hire.
- Emily Thielen: Musical Assistant, Crescent Valley High School; Re-Hire.
- Casey Williams: Assistant Boys Basketball Coach, Corvallis High School; Re-Hire.

2. UNAUDITED FINANCIAL STATEMENTS – OCTOBER 31, 2007

The Board received the unaudited statements of revenues, expenditures, and fund balances for the various funds of the District for the period ending October 31, 2007. (Filed as Supplemental Item #X-5 in the Official 2006-07 Board Minutes.)

3. ACCOUNTS PAYABLE CHECK SUMMARY

The board received the following information.

SCHOOL YEAR 2007-2008			
DATE	DESCRIPTION	CHECKS WRITTEN	TOTAL AMOUNT
10/26/07	Bond Checks	29	\$ 181,522.15
10/31/07	Payroll Liabilities	29	\$ 145,651.55
10/31/07	Accounts Payable	343	\$ 1,199,097.37
11/06/07	A/P Quick Pays	3	\$ 3,347.13
11/09/07	A/P Quick Pay	1	\$ 1,000.00
11/13/07	A/P Quick Pay	1	\$ 270.00
11/15/07	Accounts Payable	325	\$ 796,329.37
11/26/07	Bond Checks	28	\$ 415,738.73
Totals	Checks Written: 759		\$ 2,742,956.30

The detailed check distribution ledger is on file in the Business Services Office and is available for information during business hours.

4. COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR THE YEAR ENDED JUNE 30, 2007

The board received the Comprehensive Annual Financial Report (CAFR) for the year ended June 30, 2007. (Filed as Supplemental Item #X-5.5 in the Official 2007-08 Board Minutes.)

5. MINUTES OF THE JOINT WORK SESSION BETWEEN CORVALLIS CITY COUNCIL AND CORVALLIS SCHOOL BOARD

The Board was provided a copy of the minutes of the October 30, 2007 Joint Work Session with Corvallis City Council over which then School Board Chair Rodman presided and the City took minutes. (See Supplemental Item #VII-11 in the Official 2007-08 Board Minutes.)

6. ADMINISTRATIVE REGULATION EB-AR – SAFETY PROGRAM – NEW

This regulation will establish in the district a safety program to provide a high degree of safety for student, employees, and others on district property.

7. BOARD POLICY- JC – SCHOOL BOUNDARY AREAS AND TRANSFERS – REVISION- FIRST READING

The purpose of this policy is to have a defined and enforced boundary policy to reduce the potential of overcrowding or under enrollment.

8. BOARD POLICY – JCA – STUDENT TRANSFERS – NEW – FIRST READING

This policy states that the superintendent will develop transfer guidelines that balance the district's responsibility to ensure financial stability for each school with a family's desire to select a school outside of their attendance area.

9. ADMINISTRATIVE REGULATION – JC-AR – SCHOOL ATTENDANCE AREAS/TRANSFERS (TO BE RENAMED JCA-AR)

This regulation clarifies that in order for a student to attend a school it is required that they demonstrate that they live in the attendance area and that the expectation is that the student would live there at least 50 percent of the time.

10. BOARD POLICY– JGAB – USE OF RESTRAINT AND SECLUSION – NEW – FIRST READING

This policy defines physical restraint, seclusion, and time out. It defines physical restraint as the restriction of a student's movement by one or more persons holding the student or applying physical pressure upon the student. Seclusion is defined as the involuntary confinement of a student alone in a room from which the student is prevented from leaving. Time out is defined as the removal of a student for a short period of time to provide the student with an opportunity to regain self control, in a setting from which the student is not physically prevented from leaving.

11. ADMINISTRATIVE REGULATION JGAB-AR – USE OF RESTRAINT AND SECLUSION – NEW

This regulation provides general guidelines for use of restraint and seclusion.

12. ADMINISTRATIVE REGULATION KJA-AR – DISTRIBUTION OF ANNOUNCEMENTS AND COMMUNITY INFORMATION – REVISION

In this regulation, language was changed to clarify the district's position regarding distribution of announcements and community information. The district may often "approve" of an activity taking place, but does not necessarily "sponsor" it.

13. BOARD POLICY – KL – PUBLIC COMPLAINTS – REVISION – FIRST READING

This policy states that complaints are handled and resolved as close to their origin as possible.

X. OTHER DISTRICT BUSINESS

A. ADOPTION OF BOARD WORKING AGREEMENTS

Motion # 24: It was moved by Director Ten Pas and seconded by Director Higgins to approve the board working agreements.

Director Higgins referenced pages three and four of the board working agreements, and asked whether or not the board member would be a voting member under a board or superintendent committee. Superintendent Tarzian responded that most of the committees are consensus driven, making the board member a full participant. She said it would need to be determined on a case-by-case. Director Higgins asked to have language reflecting that in the working agreements.

Chair Rodman said that he would like to discuss the role of the superintendent in item five. He explained that the addition was to "work with chair and vice chair to effectively bring information and issues to the board so that it can make proactive data driven decisions on policy and budget revenue issues." He suggested that the word revenue be removed, and for it to only say budget issues. He asked if there was there any reason why it was being limited to revenue as opposed to revenue expenditures. Superintendent Tarzian said she thought there used to be a slash in between budget and revenue and agreed to replace it.

Chair Rodman noted that he would take care of copy editing issues with board secretary Julie Catala.

The motion was voted on and passed unanimously.

XI. EXECUTIVE SESSION

No executive session was held.

XIII. ADJOURNMENT

There being no further business before the board, Chair Rodman adjourned the meeting at 9:11 p.m.

Blake Rodman, Chair

Dawn Tarzian, Superintendent

Prepared by: Chelsie Biegel
(s:\do\super\julie\board\minutes\2007\december 10.doc)